

Your Ref:
NHS Number: 434 096 1671
Hospital Number: 11214451
6 Jun 2018

Enfield Assessment Service
25 Crown Lane
Southgate
London
N14 5SH
Tel: 0208 702 3329
Fax:
Email:

**Private and Confidential to be opened by
addressee**

Mr Simon P CORDELL
109 Burncroft Avenue
Enfield
Middlesex
EN3 7JQ

Dear Mr CORDELL

You have been referred to our Assessment Service for a New Patient Assessment. Unfortunately, I have been unable to contact you to offer you an appointment.

I am now writing to you to advise you that an appointment has been scheduled for you and the details are as follows:

Appointment	1
Clinic	Crown Lane Clinic
Date/Time	15 Jun 2018 10:00:00
Intended Duration	60 mins
Clinicians	Angela Hague / EIS
Address	Crown Lane Clinic, Crown Lane, Southgate, London, N14 5SH

**YOU NEED TO PHONE AND CONFIRM THIS APPOINTMENT WITHIN FIVE DAYS OF DATE
ON TOP OF THIS LETTER; OTHERWISE THIS APPOINTMENT WILL BE CANCELLED.
PLEASE SEE NOTE BELOW)**

Please complete the enclosed questionnaire form, this is titled INFORMATION FORM (Consent Form) and ETHNICITY FORM and bring it with you to your appointment, TOGETHER WITH THIS APPT LETTER. You may want a member of your family or a close friend to accompany you when you attend for Assessment. The appointment will last approximately up to 1 hour.

**Failure to confirm your attendance will result in the above appointment being cancelled and
you may be discharged back to your referrer.**

Yours sincerely

Beverley Campbell

CC: GP



For information on how we manage your personal data
please visit our full processing /privacy notice on our trust
website: <http://www.bahmhs.nhs.uk/privacy-policy.htm> or
email: bahmhs-information.governance@nhs.uk