

Mr Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

14dinfo2/6/eh
01623514 01623514

020 8379 3798
020 8379 5191
020 8379 4998
12 September 2008

CICS / NINEDAY

Dear Mr Cordell

Housing and Council Tax Benefit
01623514 01623514

We asked you to provide further information to support your Benefit claim. We have not received the information.

Please provide full details and evidence of all income for the period 4/6/08 to 31/7/08 when Income Support was not in pay, and details how you meet your day to day living needs.

We also require bank statements for all accounts held to cover this period.

If we do not receive the original documents we asked for by 25/9/08, we will close your claim, and we will not pay you benefit. This means that you will have to pay your full rent and Council Tax, including any arrears that have built up.

If you are unable to supply the information we have requested by the above date, you must let us know so that the time limit may be extended.

Please return this letter with your reply.