

Other Revenue Information Office
Civic Centre (Ground Floor)
Silver Street
Enfield
EN1 3XW

To pick up forms and hand in documents, you can also visit:

Edmonton Centre (1st Floor above the library)
36-44 South Mall
Edmonton
London
N9 0TN

Opening hours: Monday to Friday, 8.30am - 5pm

How we will pay you

We will tell you if you can get benefit, and how much as soon as possible. If you qualify for benefits, here's how it will be paid:

Housing Benefit

If you are a private tenant, your Housing Benefit will be paid directly to your bank account; this is for speed and safety.

If you do not already have a bank account you may want to open one (visit the Financial Services Authority website for a guide to basic bank accounts). That way, you can pay rent to your landlord by direct debit or standing order.

If you are a Housing Association tenant, your rent can either be paid directly to the Housing Association or into your bank account.

Housing Benefit is normally paid in arrears. Depending on the terms of your tenancy agreement and how often your rent is due, we will pay you in arrears either:

- Weekly; or
- Fortnightly; or
- Once every calendar month

If you are an Enfield Homes tenant we will pay your Benefit into your rent account. You will receive a notification from Enfield Homes detailing the weekly amount you will need to pay.

Council Tax Support

We pay your support straight into your Council Tax account - not to you. We will send you a bill showing how much council tax to pay.

Sharing information with your landlord

Sharing information with your landlord could help us deal with your claim more quickly and reduce the risk of you falling behind with your rent because of your claim being delayed.

We may need to confirm information with your landlord before we can make a decision on your claim.

Remember that failure to provide any of the evidence requested on this form will delay your claim and may prevent us from paying benefit