Your letter must be written in English, be received within one month of the date of this letter, be signed by you and give your name, address, grounds for reconsideration and any evidence.

# **Pension Service Enquiries**

If you need to contact the Pension Centre about your Pension Credits, you can either phone them on 0845 606 0265 or write to them at The Pension Centre, PO Box 4, Gateshead. NE92 1BQ

Further information about benefits and an explanation of key terms is available on our website www.enfield.gov.uk/benefitsonline

#### How to contact us

## New online service.

Most frequently asked for information and online forms all in one place. www.enfield.gov.uk/counciltaxonline or www.enfield.gov.uk/benefitsonline

There are free internet facilities in local council libraries and at our major reception areas.

Email - revs@enfield.gov.uk

## **Telephone - 020 8379 1000**

To get to the right information even faster you can use Hot Keys to take you straight there.

Post - Revenues and Benefits Division, PO Box 63, Civic Centre, Enfield, EN1 3XW

#### In person

Our reception areas can be very busy and you may have to wait to see an advisor. If you are making a new claim, you can make an appointment to see a benefit advisor by calling 020 8379 1000.

Drop in services are available at the following locations Monday to Friday 9am to 4pm:

John Wilkes House, 79 High Street, Ponders End, Enfield, EN3 4EN Civic Centre, Silver Street, Enfield, EN1 3XW Edmonton Centre, 36-44 South Mall, Edmonton, N9 0TN (Simple enquiries and forms only)

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Yours sincerely