

Mr Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

Inclvg/3/AO
01623514 01623514

020 8379 3798
020 8379 5191
020 8379 4998
10 July 2008

BCOR

Dear Mr Cordell

**Housing Benefit and Council Tax Benefit
01623514 01623514**

Thank you for your benefit application. I notice that you are not declaring enough income to be able to meet your day to day living needs. I must therefore ask you to state all income that you use for your daily living expenses, such as food, clothing, and so on.

All Bank / Building Society statements from 5.6.08 to present.

If you are supported entirely by your family or friends I will need a letter from them stating this, and giving an approximate amount that they contribute towards your living expenses.

If you have no income of your own you may be entitled to Income Support or Job Seekers Allowance and I would strongly advise you to contact your local Benefit Agency for further information and an application form. You will then need to advise Enfield Council Housing Benefit section of the outcome of your claim

You must supply the above details by 20.7.08. If you do not, you will delay your award of benefit. You do have until 10.8.08 to supply the information, but the longer you delay, the longer it takes us to award you benefit. After that we would cancel your claim.

Please return this letter with your reply.

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or you told us afterwards, you must pay the money back.

Thank you for your assistance.

Yours sincerely

Benefits Change of Circumstance Team

Warning: To knowingly give false information may result in prosecution (Social Security Administration Act 1992/Theft Act 1968).

Mr Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

CICDWP/7/
01623514 01623514

020 8379 3798
020 8379 5191
020 8379 4998
15 August 2008

BCON / NINEDAY

Dear Mr Cordell

Housing and Council Tax Benefit

The Department for Work and Pensions has told me that your Jobseekers Allowance or Income Support ended on 5th June to 31st July 2008. As you have not told me of this change, I have suspended your benefit.

If you are on a low income, you may still be entitled to some benefit. Please use the enclosed form to give details of all the income you and your partner have received since 5th June to 31st July 2008. Please ensure that all questions are answered. **We cannot pay you any more benefit until this is received.** .

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will only start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or told us afterwards, you must pay the money back.

You do have up to a month to supply the information, but the longer you leave it, the longer it will be before you receive any more benefit. **If you do not respond within a month your benefit will be cancelled from 5th June 2008. If you have been paid benefit after that date, you will have to repay it.**

Yours sincerely

Interventions Team

BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

Please write in black ink.

1: Details of income from 5th June to 31st July 2008

Are you working?	Yes	No
If Yes, how much are you paid each week?	£	
Is your partner working?	Yes	No
If Yes, how much is your partner paid?	£	
How many hours do you work? You Your partner		
You must enclose your last 5 weeks / two months consecutive payslips. If you have just started work and cannot provide any or not enough of them, please also provide your employment contract or a letter from your employer showing your pay details. We may need to contact your employer if we require further information.		
Can we contact your employer?	Yes	No
If YES, please give their name, address and telephone number so we can contact them direct. If you do not give us permission this may delay your assessment.		

BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

2.

Did / do you or your partner receive any other income or benefits, such as state retirement pension, tax credits or incapacity benefit?	Yes	No
If Yes, please list them below and provide proof		
	£	
	£	
	£	
Have you applied for Working Tax Credit?	Yes	No
If Yes, when did you apply		

3

Have you/your partner reapplied for		
Income Support	YES	NO
Job Seekers Allowance	YES	NO
If YES, when did you reapply		
If you have reapplied for benefit, it may not be continuous from the date that your previous entitlement ended. Therefore we will not be able to pay you more benefit unless we have proof of your income during these periods.		

BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

4

If you have answered **NO** to questions 1 & 2, please provide details of how you pay your day to day living needs i.e. food, clothing, heating etc...
If you are supported by friends/family we will need to see evidence of this.

5

Did / do you and your partner have any bank or building society accounts, savings or investment during this period?	Yes	No
If Yes, please list them below and provide proof of the amounts held for the above period. Please provide the last two full months statements for every bank or building society for you and your partner including the one that your Income Support or Job Seekers Allowance was paid in to.		
	£	
	£	
	£	

BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

6 Household details: please list all the people living in your household and provide details of their income.

Name	Date of birth	Did they move in or out? (Please state which)	Date of move	Their relationship to the claimant	Their income £

Your Daytime Telephone number

This will help us if we need to contact you to clarify a point that will enable us to deal with your claim more quickly.

Signed: _____

Date: _____

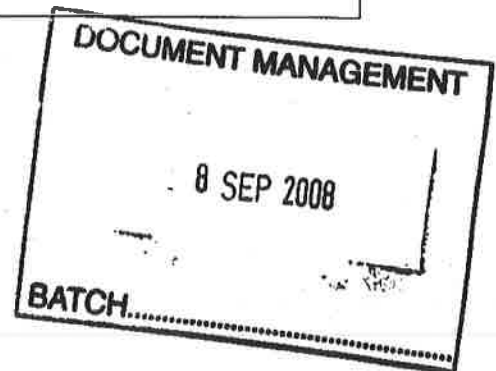
BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

Please write in black ink.

1: Details of income from 5th June to 31st July 2008

Are you working?	Yes	<input checked="" type="radio"/> No
If Yes, how much are you paid each week?	£	
Is your partner working?	Yes	<input checked="" type="radio"/> No
If Yes, how much is your partner paid?	£	
How many hours do you work?		
You		
Your partner		
You must enclose your last 5 weeks / two months consecutive payslips. If you have just started work and cannot provide any or not enough of them, please also provide your employment contract or a letter from your employer showing your pay details. We may need to contact your employer if we require further information.		
Can we contact your employer?	Yes	No
If YES, please give their name, address and telephone number so we can contact them direct. If you do not give us permission this may delay your assessment.		



BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

4

If you have answered **NO** to questions 1 & 2, please provide details of how you pay your day to day living needs i.e. food, clothing, heating etc...
If you are supported by friends/family we will need to see evidence of this.

5

Did / do you and your partner have any bank or building society accounts, savings or investment during this period?	Yes	<input checked="" type="radio"/> No
If Yes, please list them below and provide proof of the amounts held for the above period. Please provide the last two full months statements for every bank or building society for you and your partner including the one that your Income Support or Job Seekers Allowance was paid in to.		
	£	
	£	
	£	

BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

2.

Did / do you or your partner receive any other income or benefits, such as state retirement pension, tax credits or incapacity benefit?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If Yes, please list them below and provide proof		
Income Support	£ 120.00	every 2 weeks from 16/7/08 still waiting to here about back dated
	£	
	£	
Have you applied for Working Tax Credit?	<input type="radio"/> Yes	<input type="radio"/> No
If Yes, when did you apply		

3

Have you/your partner reapplied for		
Income Support	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Job Seekers Allowance	<input type="radio"/> YES	<input type="radio"/> NO
If YES, when did you reapply 16 July 2008		
If you have reapplied for benefit, it may not be continuous from the date that your previous entitlement ended. Therefore we will not be able to pay you more benefit unless we have proof of your income during these periods.		

BCON / NINEDAY

CICS Account and case numbers: 01623514 01623514

6 Household details: please list all the people living in your household and provide details of their income.

Name	Date of birth	Did they move in or out? (Please state which)	Date of move	Their relationship to the claimant	Their income £

0208 245 7454

Your Daytime Telephone number

This will help us if we need to contact you to clarify a point that will enable us to deal with your claim more quickly.

Signed: S. Cardell

Date: 1/9/08

Mr Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

14dinfo2/6/eh
01623514 01623514

020 8379 3798
020 8379 5191
020 8379 4998
12 September 2008

CICS / NINEDAY

Dear Mr Cordell

Housing and Council Tax Benefit
01623514 01623514

We asked you to provide further information to support your Benefit claim. We have not received the information.

Please provide full details and evidence of all income for the period 4/6/08 to 31/7/08 when Income Support was not in pay, and details how you meet your day to day living needs.

We also require bank statements for all accounts held to cover this period.

If we do not receive the original documents we asked for by 25/9/08, we will close your claim, and we will not pay you benefit. This means that you will have to pay your full rent and Council Tax, including any arrears that have built up.

If you are unable to supply the information we have requested by the above date, you must let us know so that the time limit may be extended.

Please return this letter with your reply.

If you cannot supply the information we have asked for, then you must tell us **in writing** why it is not available.

How to get the information to us

You can post information to us in the prepaid envelope, but if they are personal documents, it is better to bring them to us. You can bring the proof we need to one of our offices between 9-4.30. These are:

Civic Centre, Silver Street, Enfield.

John Wilkes House, 79 High Street, Ponders End.

If you need help, please come and see one of our advisors, or phone our helpline on 020 8379 3798

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or you told us afterwards, you must pay the money back.

Yours sincerely

Colin Bullworthy
Benefits Manager

Warning: To knowingly give false information may result in court action (Social Security Administration Act 1992 / Theft Act 1968).

Mr Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

14dinfo2/6/eh
01623514 01623514

020 8379 3798
020 8379 5191
020 8379 4998
25 September 2008

CICS / NINEDAY

Dear Mr Cordell

Housing and Council Tax Benefit
01623514 01623514

We asked you to provide further information to support your Benefit claim.
We have not received the information.

If we do not receive the original documents we asked for by 12/10/2008 ,
we will close your claim, and we will not pay you benefit. This means that
you will have to pay your full rent and Council Tax, including any arrears
that have built up.

If you are unable to supply the information we have requested by the
above date, you must let us know so that the time limit may be extended.

Please return this letter with your reply.

If you cannot supply the information we have asked for, then you must tell us **in writing** why it is not available.

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Yours sincerely

Colin Bullworthy
Benefits Manager

Warning: To knowingly give false information may result in court action (Social Security Administration Act 1992 / Theft Act 1968).

N COR (NOW CLAIM)

Mr Simon Cordell
109 Burncroft Avenue
Enfield
Middlesex
EN3 7JQ

Ref:

Date: ~~31/09/08~~

14/10/08

To Whom It May Concern:

I am writing this letter as you have asked me for some information for my clam for housing benefit and council Tax.

From the 05/06/08 to the 18/07/08 I was sent to prison by Hertford Court they give me a 12 weeks but I got early release from prison for being good, so was released on the 18/07/08 at this time I re applied for income support and housing benefit and council tax. At that time my mum was helping me live until my benefit was sorted and I started to get it again as I did not have any money to live on.

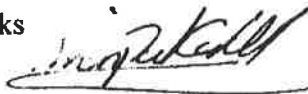
When I was in prison I never needed money to live as they supplied all I needed when I was there.

It was only after my release I needed help from my mum until my benefit was sorted out,

Right now you are paying no benefit for me and because I cannot pay all my rent it has gone up to over £1000 I owe so they are taking me to court to take my home away from me.

I have sent letters into you explaining this to you already along with a form you asked me to fill in but have had no reply from you as of yet. Would it please be possible to sort this matter out as fast as possible so I wont lose my flat and also would it be possible for you to send me some sort of letter that I can show the housing that things are being dealt with.

Many Thanks



Simon Cordell

DOCUMENT MANAGEMENT

15 OCT 2008

REVENUE & BENEFITS DIVISION
REVENUE INFORMATION

14 OCT 2008

JWH

enfield

www.enfieldhomes.org

Mr S Cordell
109 Burncroft Avenue
Enfield
Middlesex
EN3 7JQ

Please reply to : Mrs J Reader
: Income Team
: The Edmonton Centre, 36-44 South Mall
: London, N9 0TN
Email : Janet.Reader@enfield.gov.uk
☎ : 020 8375 8064
☎ : 020 8375 8018
Textphone : 020 8375 8010
Date : 22nd September 2008

Dear Mr S Cordell

Rent Arrears – Possession Order
Account Number: 497630

Following the Court Order made on 20th November 2007, I am writing to inform you that twenty-one days from the date of this letter, I intend to apply for an order to fix the date upon which you will be required to give up possession of your property.

The arrears at the date of the Postponed Possession Order were £124.43. The current arrears are £1081.90. This makes a shortfall of £1081.90. You have therefore failed to comply with the terms of the Order. This is shown in the enclosed rent statement.

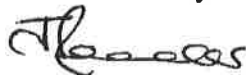
I urge you to take this letter seriously, and contact me **in writing**, within ten working days of the date of this letter, either agreeing to the arrears, or disputing the stated arrears incurred since the Order was granted.

If you dispute the arrears, you must provide us with details of payments and credits made.

If you agree to the arrears, you must explain why payments have not been made since the Order was granted.

You have the right to apply to Court for a further postponement of the date for possession, or to 'stay' or suspend the enforcement of the Order.

Yours sincerely



Mrs J Reader
Income Officer



Stewart Holton

Interim Chief Executive, Enfield Homes

The Edmonton Centre, 36-44 South Mall, Edmonton Green, London N9 0TN
☎ 0800 40 80 160 ☎ 020 8375 8016 Textphone 020 8375 8011

•quality homes •excellent services •successful communities

Company registration: 05789112
VAT registered: 928 3822 03

RNID typetalk

OCCUPATION INFO FOR 24 HOUR MEMOS ONLY

Property reference: 03000010900108

Full Name(s) of ALL liable applicants (including titles):

Name: Mr Simon Cordell

Date of birth: 26/01/1981

NINO: JH653811D

Telephone: 07961/822246

Mailing address: 109 Burncroft Avenue, Enfield, EN3 7JQ

Cases

Address: 109 Burncroft Avenue, Enfield, EN3 7JQ

Date customer moved in:

Previous address and account number (if in the borough):

Address:

Account number:

Is the property:

Owned

Rented

Furnished

Unfurnished

How many adults live in the property? _____

If rented

Details of landlord / owner / agents from Benapp / tenancy agreement

Name:

Address:

Single person discount required? YES / NO

Any other relevant information:

We have just been informed that sole resident was in jail between the period 5/6/08 to 18/7/08.

Name of Benefit Officer supplying the information:

OCCUPATION INFO FOR 24 HOUR MEMOS ONLY

Ed.hilton

Date: 8 December 2008

Iclipse~~im527

DEPARTMENT OF SOCIAL SECURITY

ADDRESS 9 Elms Lane
London

SW95 9AB

IF YOU GET IN TOUCH WITH
US TELL US THIS REF NO
09162/JH653811D
TEL: 0845 6000148 EXT
DATE: 08/12/08

LA NAME:-L B ENFIELD
1

COUNCIL TAX BENEFIT

INCOME SUPPORT DETAILS END OF ENTITLEMENT

CUSTOMER DETAILS;- MR SIMON PAUL CORDELL

DOB 26/01/1981

PARTNER DETAILS;-
START DATE

END DATE

DOB

ADDRESS

PREVIOUS ADDRESS

109 BURNCROFT AV
ENFIELD
MIDDX

EN3 7JQ

START DATE 01/08/08

START DATE

DATE OF IS CLAIM 04/08/08

DATE OF IS ENT 01/08/08

PRD OF IS ENT 01/08/08 TO

There are no non-dep details held

DATE OF IS TERMINATION: 25/11/2008

DATE NOTIFICATION ISSUED: 08/12/2008

REASON:

Customer required to be available for work

HMP Woodhill
Tattenhoe Street
Milton Keynes
MK4 4DA

Revenue Information

Drg4con/4/ACE55508
596

020 8379 5361
020 8379 5191
020 8379 4998
8 December 2008

Dear Sir / Madam

**Council Tax reduction of bill through discount and/or
benefit Persons in Detention**

Re: Mr Simon Cordell DOB: 26/1/81

Prison number: WF6739

I have received a claim for the above named person to be disregarded for the purpose of Council Tax discount and benefit.

I have been advised that they are currently being detained or are serving a sentence in your establishment.

Please complete the details below and return this letter in the prepaid envelope provided.

Yours faithfully

Mrs Y Brown

Council Tax Team

Account number: 55508596

Re: Mr Simon Cordell DOB: 26/1/81

Prison number: WF6739

Please write in black ink.

1. I certify that the claimant named above **is / is not** currently detained in this establishment (and eligible to be disregarded) for the purpose of the Local Government Finance Act 1992.

2. Is the above named serving a sentence for non-payment of a fine, Community Charge or Council Tax?

YES / NO

3. Please confirm date detention began: ___ / ___ / ___

4. Please confirm earliest release date: ___ / ___ / ___

Signature: _____

Full name: _____

Status: _____

Prison stamp: _____

*** delete as applicable**

Mr Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

CICDWP/11/SH
55508596 01623514

020 8379 3798
020 8379 5191
020 8379 4998
11 December 2008

BCON / NINEDAY

Dear Mr Cordell

Housing and Council Tax Benefit

The Department for Work and Pensions has told me that your Jobseekers Allowance or Income Support ended on 24th November 2008. As you have not told me of this change, I have suspended your benefit. **If you no longer wish to claim benefit, please complete the form on the next page.**

If you are on a low income, you may still be entitled to some benefit. Please use the enclosed form to give details of all the capital and savings held by you and your partner, plus details of all the income you and your partner have received since 25th November 2008. If you or your partner have a new job that is expected to last for more than 5 weeks and have been on Income Support or JSA Income Based continuously for the last 26 weeks you may be entitled to an extended payment of 4 weeks benefit. Please ensure that all questions are answered. **We cannot pay you any more benefit until this is received.**

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will only start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or told us afterwards, you must pay the money back.

You do have up to a month to supply the information, but the longer you leave it, the longer it will be before you receive any more benefit. **If you do not respond within a month your benefit will be cancelled from 24th November 2008. If you have been paid benefit after that date, you will have to repay it.**

Yours sincerely

Change Events Team

Mr Simon Cordell	
109 Burncroft Avenue, Enfield, EN3 7JQ	
55508596 01623514	
I no longer wish to claim Housing or Council Tax Benefit. Please cancel my claim.	
Signed:	
Date:	

BCON / NINEDAY

CICS Account and case numbers: 55508596 01623514

Please write in black ink.

1: Details of income from 25th November 2008

Are you working?	Yes	No
If Yes, how much are you paid each week?	£	
Is your partner working?	Yes	No
If Yes, how much is your partner paid?	£	
How many hours do you work? You Your partner		
You must enclose your last 5 weeks / two months consecutive payslips. If you have just started work and cannot provide any or not enough of them, please also provide your employment contract or a letter from your employer showing your pay details. We may need to contact your employer if we require further information.		
Can we contact your employer?	Yes	No
If YES, please give their name, address and telephone number so we can contact them direct. If you do not give us permission this may delay your assessment.		
Is your or your partner's new Job expected to last for more than 5 weeks?	Yes	No
Have you or your partner been on Income Support or JSA Income Based continuously for the last 26 weeks?	Yes	No

BCON / NINEDAY

CICS Account and case numbers: 55508596 01623514

2.

Did / do you or your partner receive any other income or benefits, such as state retirement pension, tax credits or incapacity benefit?	Yes	No
If Yes, please list them below and provide proof		
	£	
	£	
	£	
Have you applied for Working Tax Credit?	Yes	No
If Yes, when did you apply		

3

Have you/your partner reapplied for		
Income Support	YES	NO
Job Seekers Allowance	YES	NO
If YES, when did you reapply		
If you have reapplied for benefit, it may not be continuous from the date that your previous entitlement ended. Therefore we will not be able to pay you more benefit unless we have proof of your income during these periods.		

BCON / NINEDAY

CICS Account and case numbers: 55508596 01623514

4

If you have answered **NO** to questions 1 & 2, please provide details of how you pay your day to day living needs i.e. food, clothing, heating etc...
If you are supported by friends/family we will need to see evidence of this.

5

Did / do you and your partner have any bank or building society accounts, savings or investment during this period?	Yes	No
If Yes, please list them below and provide proof of the amounts held for the above period. Please provide the last two full months statements for every bank or building society for you and your partner including the one that your Income Support or Job Seekers Allowance was paid in to.		
	£	
	£	
	£	

BCON / NINEDAY

CICS Account and case numbers: 55508596 01623514

6 Household details: please list all the people living in your household and provide details of their income.

Name	Date of birth	Did they move in or out? (Please state which)	Date of move	Their relationship to the claimant	Their income £

Your Daytime Telephone number

This will help us if we need to contact you to clarify a point that will enable us to deal with your claim more quickly.

Signed: _____

Date: _____

ENFIELD
Council



Finance & Corporate Resources

HMP Woodhill
Tattenhoe Street
Milton Keynes
MK4 4DA

Please reply to : Revenue Information

Drg4con/4/ACE55508
596

Email : revs@enfield.gov.uk

Phone : 020 8379 5361

Fax : 020 8379 5191

Textphone : 020 8379 4998

Date : 8 December 2008

Dear Sir / Madam

**Council Tax reduction of bill through discount and/or
benefit Persons in Detention**

Re: Mr Simon Cordell DOB: 26/1/81

Prison number: WF6739

I have received a claim for the above named person to be disregarded for
the purpose of Council Tax discount and benefit.

I have been advised that they are currently being detained or are serving a
sentence in your establishment.

Please complete the details below and return this letter in the prepaid
envelope provided.

Yours faithfully

Mrs Y Brown

Council Tax Team

DOCUMENT MANAGEMENT

18 DEC 2008

BATCH.....

Revenues and Benefits collecting Council tax and Business Rates and assessing Benefits

James Rolfe

Director of Finance and Corporate Resources
London Borough of Enfield

PO Box 63, Civic Centre, Silver Street
Enfield, Middlesex. EN1 3XW

Phone: 020 8379 1000

Fax: 020 8379 5191

DX: 90615 ENFIELD

www.enfield.gov.uk



INVESTOR IN PROPERTY



RNID typetak BT
30/08 2019 15:48 FAX

11

Account number: 55508596

Re: Mr Simon Cordell DOB: 26/1/81

Prison number: WF6739

Please write in black ink.

1. I certify that the claimant named above ^{WAS} ~~is/is not~~ currently detained in this establishment (and eligible to be disregarded) for the purpose of the Local Government Finance Act 1992.

2. Is the above named serving a sentence for non-payment of a fine, Community Charge or Council Tax?

YES / NO

3. Please confirm date detention began: 05/06/08

4. Please confirm earliest release date: 16/07/08

Signature: [Signature]

Full name: S. DUNN

Status: RELEASED

Prison stamp:

H.M.P. Woodhill
Telford Street

H.M.P. Woodhill
Telford Street
Milton Keynes

WIK-4DA

* delete as applicable

H.M.P.
Telford Street
Milton Keynes



Enfield Floating Support Service
Enfield Floating Support
185 Angel Place, Fore Street, Edmonton, London, N18 2UD
Tel: (020) 8803 1893 / Fax: (020) 8803 1867

FAX MESSAGE

To: <i>Revenue & Benefit</i>	From: <i>Shole Gordon</i>
Fax: <i>020 8879 5191</i>	Pages: <i>- 6 -</i>
Phone:	Date: <i>23/12/2008</i>
Re: <i>Mr Simon Cordell</i>	CC:

- Urgent
- For Review
- Please Comment
- Please Reply
- Please Recycle

National Insurance Number
: JH 653811D

Please call to confirm receipt of documents

Shole

DOCUMENT MAN-GEMENI

29 DEC 2008

BATCH.....



Enfield Floating Support Service
185 Angel Place, Fore Street, Edmonton, N18 2UD
Tel: 0208 803 1893 Fax: 0208 803 1867

Att:
Housing Benefit.
The Civic Centre
Silver Street
Enfield
EN1

14th December, 2008

Dear Sir/Madam,

Re: Simon Cordell – JH653811D

I am the Floating Support Worker for the above named client.

I have attached a copy of a signed Consent Letter allowing you to discuss Mr Cordell's benefits details.

I am writing to confirm to you that Mr Cordell has been undergoing intensive tests at both Chase Farm Hospital and North Middlesex Hospital. This was the main reason why he has not been able to attend the Medical Examination which led to his Benefits being stopped. As he has been staying mainly with his mother he did not get the letter, and so has not been able to pick up his post.

Also you have been informed in the past of his literacy skills, when he did access his post he had to wait until I supported him to understand the contents. I can confirm to that Mr Cordell is also being supported by his family and has not been working.

In light of the above, Mr Cordell would appreciate it if there can be some consideration regarding his benefits.

Attached is a Consent Letter signed by Mr Cordell.

If you require any other information, please do not hesitate to contact me.

Yours sincerely

**Shola Ibrahim
Floating Support Worker**

TULIP MENTAL HEALTH GROUP 5 RIVER PARK ROAD, LONDON N22 7TB. TEL 020 8889 6921 FAX: 020 8365 7343
e-mail: administrator@tulip.org.uk website: www.tulip.org.uk

Registered in England & Wales as a Limited Company No: 2322355 . Registered Charity No: 800558



INVESTING IN PEOPLE



Enfield Floating Support Service
185 Angel Place, Fore Street, Edmonton, N18 2UD
Tel: 0208 803 1893 Fax: 0208 803 1867

To:

- Department of Works and Pensions
- Enfield Homes – Income Recovery;
Estate Management; ASB
- Revenues and Benefits
- Landlord: Private/RSL/LA

Date: 23/12/2008

Dear Sir/Madam

N.I. Number: JH653811D.....

This letter is to inform you that the Tulip Floating Support Service in Enfield is currently advocating on my behalf with respect to welfare benefits/housing benefits.

I am therefore giving my consent for you to discuss any details/claims I might make with employees of Tulip, either over the phone or in writing, and to release to Tulip information pertaining to any claim at their request.

Yours faithfully

Simon Cordell

Signature of Service User:

Print Name

TULIP MENTAL HEALTH GROUP 5 RIVER PARK ROAD, LONDON N22 7TB. TEL 020 8889 6921 FAX: 020 8365 7343
e-mail: administrator@tulip.org.uk website: www.tulip.org.uk
Registered in England & Wales as a Limited Company No: 2322355. Registered Charity No: 800558



BCOM / NINEDAY
CICS Account and case numbers: 55508596 01623514

Please write in black ink.

1: Details of income from 25th November 2008

Are you working?	Yes	No <input checked="" type="checkbox"/>
If Yes, how much are you paid each week?	£	
Is your partner working?	Yes	No <input checked="" type="checkbox"/>
If Yes, how much is your partner paid?	£	
How many hours do you work?		
You		
Your partner		
You must enclose your last 5 weeks / two months consecutive payslips. If you have just started work and cannot provide any or not enough of them, please also provide your employment contract or a letter from your employer showing your pay details. We may need to contact your employer if we require further information.		
Can we contact your employer?	Yes	No
If YES, please give their name, address and telephone number so we can contact them direct. If you do not give us permission this may delay your assessment.		
Is your or your partner's new Job expected to last for more than 5 weeks?	Yes	No
Have you or your partner been on Income Support or JSA Income Based continuously for the last 26 weeks?	Yes	No

BCOM / NINEDAY
CICS Account and case numbers: 55508596 01623514

4

If you have answered **NO** to questions 1 & 2, please provide details of how you pay your day to day living needs i.e. food, clothing, heating etc...
 If you are supported by friends/family we will need to see evidence of this.

5

Did / do you and your partner have any bank or building society accounts, savings or investment during this period?	Yes	No
If Yes, please list them below and provide proof of the amounts held for the above period. Please provide the last two full months statements for every bank or building society for you and your partner including the one that your Income Support or Job Seekers Allowance was paid in to.		✓
		£
		£
		£

BCOM / NINEDAY
CICS Account and case numbers: 55508596 01623514

6 Household details: please list all the people living in your household and provide details of their income.

Name	Date of birth	Did they move in or out? (Please state which)	Date of move	Their relationship to the claimant	Their income £
Siman Cuddeh	26/01/1981	M			

07508561861.
 Your Daytime Telephone number

This will help us if we need to contact you to clarify a point that will enable us to deal with your claim more quickly.

Signed:  Date: 23/12/2008

Iclipse~imFC57

DEPARTMENT OF SOCIAL SECURITY

ADDRESS 9 Elms Lane
London

SW95 9AB

IF YOU GET IN TOUCH WITH
US TELL US THIS REF NO
09162/JH653811D
TEL: 0845 6000148 EXT
DATE: 31/12/08

LA NAME:-L B ENFIELD
1

COUNCIL TAX BENEFIT

INCOME SUPPORT DETAILS CHANGE OF CIRCUMSTANCES

CUSTOMER DETAILS;- MR SIMON PAUL CORDELL

DOB 26/01/1981

PARTNER DETAILS;-
START DATE

END DATE

DOB

ADDRESS

109 BURNCROFT AV
ENFIELD
MIDDX

EN3 7JQ

START DATE 01/08/08

PREVIOUS ADDRESS

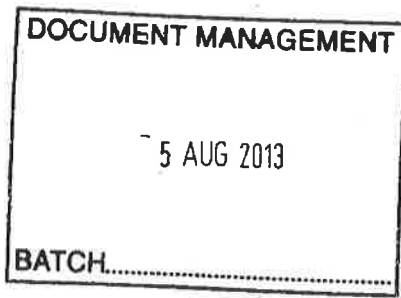
START DATE

DATE OF IS CLAIM 04/08/08

DATE OF IS ENT 01/08/08

PRD OF IS ENT 01/08/08 TO

There are no non-dep details held



Mr Simon Cordell
109 Burncroft Ave
Enfield
Middlesex
EN3 7JQ

Council Tax: 55508596
Housing ref: 1623514
NI Ref: JH653811D
24/07/2013

To Whom It May Concern:

I am writing this letter after a letter I got dated 18/07/2013 about my housing benefit and council tax being suspended from the 08/07/2013 due to you getting information as to me being in prison.

I was remanded to prison for 1 day and was released on the 28/06/2013.

I did call your offices on the 16/07/2013 to ask if my benefits for housing and council tax was still being paid due to me just finding out my DWP payments had been stopped. I was told on this date they were still being paid and the lady my mum spoke to on the phone told her that due to me having some issue I could get council tax reduction due to mental impairment and that the Lady would send out the paper work.

I have put an appeal into the DWP about my claim being stopped and I am waiting to hear from them.

Since I got released from prison after one day on the 28/06/2013 I have had nothing to live on I have not got any food or gas or electric at my address for the last few days as it has now run out and I have no way to live until the DWP looks at my appeal.

I called the DWP today 24/07/2013 to see if there is any update on my claim and have been told as of to date there is no update. But they should have something in the next few days, I told them I have no way to live but they cannot speed anything up. They got my letter on the 19/07/2013 but it has yet to be scanned into there system.

I am therefore asking if my housing benefit and council tax can be put back into place so there are no missing payments within my claim.

Yours sincerely

SC

Mr Simon Cordell



IAPP NEW CLAIM



Name and Address:

SIMON CORDELL
109 BURN CROFT AVENUE
ENFIELD
EN3 7JQ

Claim for Housing Benefit and Council Tax Support

Ref No: 1623514

Please fill in this form in CAPITAL LETTERS and black ink and return it to:
Benefits Service, Enfield Council, PO Box 63, Silver Street, Enfield, EN1 3XW

Note: You should continue to pay your Council Tax until your benefit is worked out.

Are you:

An Owner Occupier	<input type="checkbox"/>	A Council Tenant	<input checked="" type="checkbox"/>
A Private Tenant	<input type="checkbox"/>	A Housing Association Tenant	<input type="checkbox"/>
Housed in Enfield by another Borough	<input type="checkbox"/>	A Bed & Breakfast Tenant of Enfield Council	<input type="checkbox"/>

If yes, which Borough?

Do you or your partner receive Income Support/Jobseekers Allowance (income based)/Employment and Support Allowance (income related)

You	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Your partner	Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------	------------------------------	--	---------------------	------------------------------	-----------------------------

Are you or your partner waiting to hear about a claim for Income Support/Jobseekers Allowance (income based)/Employment and Support Allowance (income related)

You	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Your partner	Yes <input type="checkbox"/>	No <input type="checkbox"/>
------------	---	-----------------------------	---------------------	------------------------------	-----------------------------

FOR OFFICE USE ONLY

Issue Date
REVENUE & BENEFIT DIVISION
REVENUE INFORMATION
20 SEP 2013
EDMONTON

Receipt Date

Document Management Team
Receipt Date
24 SEP 2013
BATCH.....

Part 1 - Personal Details (continued)

You

Your Partner

Have you or your partner claimed Housing Benefit or Council Tax Benefit before?

You: Yes No

Your partner: Yes No

If yes when did you last claim?

14 / 09 / 2007

/ /

Which council did you claim from?

SIMON CORDELL

What name did you use for the claim?

ENFIELD COUNCIL

What address did you claim for?

109 BURNKROFT AVE	
ENFIELD	
EN3 7JQ Postcode	Postcode

Tell us whether you were the homeowner, a private tenant, a council tenant or a lodger at any of these addresses.

COUNCIL TENANT

What is your nationality?

BRITISH

Have you come to live in the United Kingdom, the Republic of Ireland, the Channel Islands or the Isle of Man in the last five years?

Yes No

Yes No

If 'Yes', when did you arrive?

/ /

/ /

Do you have leave to remain?

Yes No

Yes No

If yes please provide proof

Have you come to live in the United Kingdom under a sponsorship undertaking?

Yes No

Yes No

If 'Yes', please tell us about the sponsorship undertaking.

Sponsor's Title and Forename		
Sponsor's Surname		
Sponsor's Address		
Home Office reference number		
Date of sponsorship	/ /	/ /

Proof of ID must be provided for you and your partner (if applicable).

Part 1 - Personal Details (continued)

	You	Your Partner
Are you or your partner a student?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If 'Yes', please give us your student exemption certificate, which must include the name and length of the course, year you are on, term dates and if it is full-time or part-time.		
How many hours each week do you attend college?	<input type="text"/>	<input type="text"/>
Do you, or your partner, get Disability Living Allowance/Personal Independence Payments (PIP)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
How much do you get?	Care <input type="text"/> Mobility <input type="text"/>	Care <input type="text"/> Mobility <input type="text"/>
Do you, or your partner, get Attendance Allowance?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you, or your partner, have a vehicle from a Mobility Scheme?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you, or your partner, registered blind?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you, or your partner, long-term sick or disabled?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you, or your partner, severely mentally impaired?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>LEARNING DISABILITIES.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does anyone get Carers Allowance for looking after you or your partner?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you or your partner been told that you are entitled to Carers Allowance even if you do not receive it because you are getting another benefit instead?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you, or your partner, an apprentice?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you, or your partner, pay towards the upkeep of a student?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
How much do you pay per week?	£ <input type="text"/>	£ <input type="text"/>

We need to see evidence of your Attendance Allowance and Disability Living Allowance/Personal Independence Payments (PIP) - although these are disregarded you may get more benefit if we know about them.
We also need to see proof of money you pay out.

Part 2 - About children

We need to know about any children in your household.
This includes 16 to 20 year-olds who are still in education.

Are there any children living with you?
If No, go to Part 3

Yes No

	Child 1	Child 2	Child 3
Last name or surname			
First name			
Date of birth			
Male or Female			
Relationship to you			
Registered blind?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Disability Living Allowance/Personal Independence Payment (PIP)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Child Benefit	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Child 4	Child 5	Child 6
Last name or surname			
First name			
Date of birth			
Male or Female			
Relationship to you			
Registered blind?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Disability Living Allowance/Personal Independence Payment (PIP)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Child Benefit	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

* Do you pay child minding fees to a registered childminder or nursery? Yes No
If Yes we will write to you about this.

*Must be registered with Local Authority/Ofsted.

If there are more than six children, please continue on a separate sheet.

Part 3 - Anyone else who lives with you

Does anyone else live with you? If No go to Part 4

Yes No

Now tell us about anyone else who lives with you, who are not included in Parts 1 or 2 who usually live with you.

If you need to tell us about more than FOUR people, use a separate sheet of paper.

Include all people who normally live with you, but not tenants, sub-tenants or boarders.

Person 1

Surname	First names	Date of birth	Relationship to you
National Insurance number	Do they get Income Support, Jobseeker's Allowance/ Employment and Support Allowance or Pensions Credits?	Do they work 16 hours or more a week?	What is their gross income? (see note below) £
.....	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for (date):	Yes <input type="checkbox"/> No <input type="checkbox"/>

Person 2

Surname	First names	Date of birth	Relationship to you
National Insurance number	Do they get Income Support, Jobseeker's Allowance/ Employment and Support Allowance or Pensions Credits?	Do they work 16 hours or more a week?	What is their gross income? (see note below) £
.....	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for (date):	Yes <input type="checkbox"/> No <input type="checkbox"/>

Person 3

Surname	First names	Date of birth	Relationship to you
National Insurance number	Do they get Income Support, Jobseeker's Allowance / Employment and Support Allowance or Pensions Credits?	Do they work 16 hours or more a week?	What is their gross income? (see note below) £
.....	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for (date):	Yes <input type="checkbox"/> No <input type="checkbox"/>

Part 3 - Anyone else who lives with you (continued)

Person 4

Surname	First names	Date of birth	Relationship to you
National Insurance number	Do they get Income Support, Jobseeker's Allowance, Employment and Support Allowance or Pensions Credits?	Do they work 16 hours or more a week?	What is their gross income? (see note below) £
.....	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for (date):	Yes <input type="checkbox"/> No <input type="checkbox"/>

Do any of the people living with you live as a couple?
If Yes, please state who is the partner of whom:

Yes No

Have any of the above persons an additional income?
If Yes state name(s) and give details

Yes No

Boarders and sub-tenants

Do you rent out part of your home to someone?
Please give their names

Yes No

How much do you charge them each week?

Does this charge include their heating?

Yes No

Does this charge include any meals?

Yes No

Part 3 - Anyone else who lives with you (continued)

Do any of these people live with you to care for you or your partner? Yes No

If yes, please give names:

Are any of the people named on pages 6 - 7

	Person 1	Person 2	Person 3	Person 4
Name:				
A care worker?				
Getting Disability Living Allowance/Personal Independence Payment (PIP)?				
Severely mentally disabled?				
Getting Attendance Allowance?				
In hospital?				
Date they went into hospital				
A student?				
Date their course will end				
In prison or held on remand?				
Date they went into prison or were held on remand				

Part 4 - Other Benefits

If you receive any of the following benefits, please fill in the boxes with the amount you and your partner receive and how often. **You must** let us have proof. Only original documents are acceptable.

Benefits

Type of Benefit	You	Your partner
Jobseeker's Allowance - contribution based / Employment and Support Allowance - contribution based	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Incapacity Benefit	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/> <i>NOT PAID</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Severe Disablement Allowance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Carers Allowance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
State Maternity Allowance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Industrial Injuries Benefit	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Reduced Earnings Allowance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Widowed Parent's Allowance	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Industrial Death Benefit	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Child Tax Credit	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Working Tax Credit	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>

Other Income

Do you or your partner receive any other income?

You: Yes No

Your partner: Yes No

What type of income is it?

How much do you get?

How often is it paid?

Part 5 - Pensions

Pension credits

Are you receiving Guarantee Credit?

You: Yes No

Your partner: Yes No

Are you receiving Savings Credit?

You: Yes No

Your partner: Yes No

Other pensions

Are you or your partner receiving any of the following pensions?
If Yes, please give details

You: Yes No

Your partner: Yes No

Type of Pension	You	Your partner
State Retirement Pension	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
War Pension/War Widow's Pension	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Widow's Pension	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Applied for <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Applied for <input type="checkbox"/>
Occupational Pension £ frequency of payment eg weekly, monthly, yearly		
Private Pension from you/your partner's work or service £ frequency of payment eg weekly, monthly, yearly		
Have you deferred your State Retirement Pension?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Have you received a lump sum payment as a result of deferring your State Retirement Pension?

You: Yes No

Your partner: Yes No

If yes, how much?

You: £

Your partner: £

We may write to you for more information.

Part 6 - Earnings (working for an employer)

You

Your Partner

Do you or your partner work for an employer? Yes No

Yes No

If 'No' for you or your partner, go to Part 7

Are you or your partner self-employed? Yes No

Yes No

If YES for the Self Employed person complete Part 7

What type of work do you or your partner do?

What is the name, address and telephone number of your employer and your payroll employee number?

Name	
Address	
Tel. No.	
Payroll employee number	

Name	
Address	
Tel. No.	
Payroll employee number	

Is it for a fixed period?

Yes No

Yes No

If 'Yes', when is it due to end?

When did you or your partner start work for your current employer?

What is the average number of hours you or your partner work each week?

 hours

 hours

How much do you or your partner earn (before deductions, e.g. tax/NI)?

 £

 £

How often do you get paid? (Weekly, fortnightly, 4 weekly, monthly)

How do you get paid? (cash, cheque, into a bank account)

Have any deductions been made from your Gross pay for private pension scheme, superannuation, statutory sick pay, statutory maternity pay etc?

Yes No

Yes No

If 'Yes', give details of deduction and amount.

£
£
£

£
£
£

Do you or your partner receive tips, bonus, overtime or commission?

Yes No

Yes No

If 'Yes', how much?

 £

 £

Date of next pay increase

Part 6 - Earnings (continued)

NOTE Please provide proof for you and your partner's income: last 2 monthly, 3 fortnightly or 5 weekly payslips. If all necessary payslips are not available, please get your employer to complete the Certificate of Earned Income at the back of this form.

You	Your Partner
<p>Do you or your partner pay into a personal pension scheme? If 'Yes', we will need to see proof.</p>	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Are you getting Statutory Sick Pay (SSP) from your employer?</p>	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Are you getting Statutory Maternity Pay (SMP) from your employer?</p>	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Do you or your partner own part of a company that you work for? If 'Yes', we will need to see the partnership agreement and split in income.</p>	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p>Do you or your partner do any other work? eg are you a company director, company secretary, voluntary worker or any other second job, even if it is not paid work.</p>	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

If Yes:

What other work do you do?

--	--

What is the name and address of the person you do this work for?

Postcode	Postcode

When did you start this work?

/ /	/ /
-----	-----

How many hours a week do you usually work?

--	--

Do you get paid?

If you only get expenses or tips, still tick 'Yes' and give details.

No

Yes How much do you get before any deductions?

£

How often?

Every

No

Yes How much do they get before any deductions?

£

How often?

Every

Please send us your last 2 monthly, 3 fortnightly or 3 weekly pay slips.

If you have any additional jobs please continue on a separate sheet of paper.

Part 7 - Self Employed Earnings

You

Your Partner

Are you or your partner self-employed? **If No, go to Part 8**

Yes No

Yes No

If 'Yes', please tell us the type of work you do and the name and address of the business

Type of Work

Type of Work

Business Name

Address

Business Name

Address

Average hours of work per week

From which date?

 / /

 / /

If you are self-employed, you must give us your most recent accounts and, if you have it, your latest tax assessment.

Please download the Self Employed Earnings Information form from www.enfield.gov.uk/benefits and return it with this claim form.

OR

If you would like us to send you a Self Employed Earnings Information Form to complete, Please tick this box.

Do you or your partner do any other **self-employed** work?

Yes No

Yes No

If Yes, please give details on a separate sheet of paper

Do you or your partner do any other **paid** work?

Yes No

Yes No

If Yes, please complete Part 6

Do you get a **Business Start-up Allowance** or any other type of grant or allowance for setting up your business?

Yes No

Yes No

Who pays you?

What are the payments called?

How much do you receive?

How often do you receive this?

Have you received or applied for any "one-off" business start up payments?

No Yes How much?

No Yes How much?

Do you use your home for business? Yes No

Yes No

Part 8 - Savings and Investments

You must tell us about all current and savings accounts, savings, investments etc, including stocks and shares for you and your partner. All accounts such as building society, bank accounts and Post Office accounts should be made up to date to include any interest. You must tell us about any capital and money loaned to friends or family.

Do you or your partner own or partly own any property, land, timeshare, other than the home you live in, either in the UK or abroad?

You: Yes No Your partner: Yes No

What is the Address?

If you have a mortgage or loan for the above how much is left to repay?

Have you sold any property, land, timeshare, other than the home you live in, in the last 12 months, either in the UK or abroad?

You: Yes No Your partner: Yes No

We will write to you for more details if we need them.

Have you or your partner received:

- a Far Eastern Prisoner of War compensation payment,

You: Yes No Your partner: Yes No

OR

- a compensation payment made to victims of atrocities that happened during the Second World War?

You: Yes No Your partner: Yes No

We need to know this to make sure we do not count it as part of your savings.

Part 8 - Savings and Investments (continued)

Do you have any bank accounts? You: Yes No Your partner: Yes No

If Yes please fill in details below.

If you or your partner have any bank, post office or building society accounts you must supply up to date proof, for example bank statements.

Please give details of where all the accounts are held and the account details.

If you or your partner have received any compensation payments for war or victims of atrocities, which are included in your balances please tick box and supply details on a separate sheet together with proof.

Name of account	Name of bank	Sort code and account number	You (current balance £)	Your partner (current balance) £
Current account	BARCLAYS	20-29-81 10895261	0.00	
Building Society/Post Office				
Income Bonds / Premium Bonds				
National Savings Certificate				
Stocks and shares				
ISAs				
Other (give details)				
TOTAL				

Part 9 - Rent (continued)

What type of tenancy do you have? Assured Shorthold assured
Other Don't know

How long is your tenancy? Months

How much is your rent? £ How often is it due?

If you pay **weekly**, how many weeks in the year do you pay rent?

Does anyone else share rent with you and your partner? Yes No

Tell us their names and their relationship to you and your partner.

How much of the rent do you pay? £ every
(For example, every week/fortnight/4 weeks/month)

Who do you pay your rent to?

Are you in arrears with your rent? No Yes If 'Yes', by how many weeks?

Has your rent been registered as a fair rent by a rent officer?
(If you have an assured tenancy this does not apply to you) Yes No

Accommodation details

Please tick the type of accommodation you live in

Detached house <input type="checkbox"/>	Flat over shop <input type="checkbox"/>	Hostel <input type="checkbox"/>
Bed and Breakfast <input type="checkbox"/>	Maisonette <input type="checkbox"/>	Flat in block <input type="checkbox"/>
Terraced house <input type="checkbox"/>	Room or rooms <input type="checkbox"/> Room No <input type="text"/>	Hotel <input type="checkbox"/>
Studio flat <input type="checkbox"/>	Semi-detached house <input type="checkbox"/>	Flat in house <input type="checkbox"/>
Bedsit <input type="checkbox"/>	Other (please specify) <input type="text"/>	

How many floors are there in the whole building?

Which floors do you live on? (if you have a room only, which floor is it on?)

Basement Ground First Second Third All

Other, please give details

If you live in a single room or in a room in a hostel/hotel, where is it in the building?

Front Centre Back

Part 9 - Rent (continued)

In the table below, tell us how many of each type of room you have in your home.

	Total number of rooms in your property	How many rooms are only for you (and your family)?	How many rooms do you share?
Living and Dining rooms			
Bedrooms			
Bedsitting rooms			
Kitchens			
Bathrooms			
Toilets			
Other			

Do you or your partner have a carer who lives somewhere else, but provides care overnight in your home? (If yes, you may be asked for further information)

Yes No

If you live in a room or bedsit, are there any cooking facilities?

Yes No

Do you have central heating/night storage heaters?

Yes No

Do you have a garage?

Yes No

Do you have a parking space?

Yes No

Do you have a garden?

Yes No

If 'Yes', is this part of your tenancy?

Yes No

Is your home:

Fully furnished Partly furnished Unfurnished

Who is responsible for the internal decorations? Yourself Landlord Unknown

Who has to pay the Council Tax bill for your home?

You or your partner Your landlord Someone else

Tell us who it is

Does your rent include payment for the following?	Yes	No	Don't know
Council Tax			
Water bills			
Lighting			
Heating			
Hot water			
Fuel for cooking			
Cleaning of personal accommodation (i.e. room or windows)			
Laundry			
Emergency Alarm Systems			
Other			

Part 9 - Rent (continued)

Do you pay any service charges **separate** from your rent?

Yes No

For example, for cleaning or lighting in shared areas, an alarm system, gardening, a warden, general counselling or support, or lift maintenance etc.

If Yes, what for and how much?

Description of charge	How much? £

Does your rent include a charge for meals?

Yes No

Please tick what meals you and your family members get included in your rent:

Breakfast

Breakfast and Evening meals

All meals

Do you have a main home somewhere else?

Yes No

If your main home is somewhere else in the UK or abroad, tick yes even if you do not pay rent for it.

What is the address?

Do you pay rent for this address?

Yes No

If yes, how much?

£

Part 10 - Back dating

Housing Benefit and Council Tax Support usually start from the Monday after we receive your claim form. But we **may** be able to pay your benefit from an earlier date of your claim if **there is a continuous good reason/s** why you did not claim earlier. Telling us that you did not know that you were entitled to benefit will not usually be a good enough reason for backdating.

Do you want to claim backdated benefit?

Yes No

If 'Yes', what date do you want the claim to go back to?

08/07/2013

You must explain and supply proof of why you did not claim earlier, and show us proof of your income for the period you want to claim for.

Reason for requesting backdating

GET PREVIOUS CLAIM FOR HB WAS CANCELLED, ~~SEE~~
SEE STATEMENT.

I PROVIDED THE INFORMATION REQUESTED
AND DID NOT KNOW CLAIM WAS CANCELLED AS
I DID NOT RECEIVE ANY NOTIFICATION.

Part 11 - Anything else we need to know?

Anything else you think we need to know about to assess your claim properly
(please continue on a separate sheet of paper if necessary)

Part 12 - How you want to be paid

How my benefit will be paid

If you are a **Council tenant**, we will pay any housing benefit you are entitled to straight into your rent account. If you **own your property** or are awarded council tax support, we will credit this to your council tax account.

If you pay rent to a **Housing Association**, we normally make payment direct to your landlord - go to **Part 13**.

For tenants of **private landlords**, payment will normally only be made directly to claimants, not landlords. However under certain safeguards we may pay your landlord direct, for example:

- if you cannot deal with your own financial affairs and/or
- if you have negotiated a lower rent with your landlord that someone on Housing Benefit can reasonably afford.

To pay your benefit award direct to your landlord, please provide their name and address:

Name:

Address:

Private Tenants Only

Payment will be made into your own bank or building society

Please complete the appropriate section below to confirm **your** bank or building society details.

Name of Bank or Building Society

What name(s) is the account in?
(not Post Office accounts)

Account Number

Sort Code

Roll Number (if applicable)

Part 13 - Sharing information with your landlord

We may need to confirm information with your landlord before we can make a decision on your claim, for example, the start date of your tenancy. In these circumstances, we can contact your landlord with your permission.

Your landlord may also contact us to ask questions about your claim. Under the Data Protection Act 1998, please tick to give your permission for us to talk to the landlord about the following:

That you have made a claim

Yes No

Whether or not it has been paid

Yes No

If so, how much

Yes No

More information has been requested to make a decision on your claim, but not what that information is

Yes No

We will not give your landlord any information about:

- your personal or household circumstances, or
- your financial circumstances.

You can withdraw your permission at any time.

It will not affect your claim if you do not give us permission to share information with your landlord.

If you want to give us permission to share information with your landlord, please sign below.

I give my local council permission to share information about my Housing Benefit claim with my landlord or their nominated representative.

Claimant's signature

Sharing information with Friends and relatives

Due to the Data Protection Act if you would like us to speak to anyone else on your behalf about your claim we must have written permission from you. If you would like us to deal with anyone else please give their details below:

I give my local council permission to share information about my Housing Benefit, Council Tax Support or Local Housing Allowance claim with:

Please note we cannot speak to anyone under the age of 16.

Name	Date of Birth	Relationship to you
LORRAINE CORDELL	03 - 10 - 1963	MOTHER

Claimant's Signature



Part 14 - Checklist

Evidence we need

We must see proof of certain things before we accept your claim. Here is a list of the documents we need. You must send the originals - **not** photocopies. You can post the claim sheet and the documents to us - but if you are sending valuable original documents, you may prefer to take the sheet and the documents to certain council offices who will handle the application for you and give your documents back (see 'What do do next' overleaf).

Evidence of Personal Details

Evidence of your identity

Please provide **one** document from the list below. This must show your date of birth:

- Marriage certificate
- Birth certificate. Divorce, annulment or separation papers in your current name. If your name has changed because of marriage, provide your marriage certificate as well.
- Full driving licence (photo card or paper)
- Passport (current and valid) or national identity card
- Residence permit, Application Registration Card (ARC) or Home Office UK Border Agency Letter.
- Gas, electricity, phone or water bill in your name, received within the last three months (but not a mobile phone bill).
- Medical card or television licence in your name
- Bank statement (recent)
- Credit card

Evidence of your National Insurance Number

Please provide **one** document from the list below. They must be different documents to the ones provided as proof of identity (see above):

- P45 or P60
- Payslip, salary statement or works pension statement (as long as it shows your National Insurance Number).
- Letter from the Inland Revenue about tax or tax credit
- Letter that the Pension Service or Jobcentre Plus has sent to you (not handwritten)
- National Insurance number card (not handwritten)

Evidence of your rent, unless you are an Enfield Homes tenant

Please provide **one** document from the list below.

- Your tenancy agreement
- your rent book or rent receipts
- a signed, detailed statement from your landlord

All of the above must include your landlord's name and business address, the date your tenancy started and the amount of rent you are charged.

Evidence of child benefit

Please provide a bank statement showing the benefit paid in.

Part 14 - Checklist

Evidence of earnings

Please provide:

The last 5 weekly, last 3 fortnightly or your last 2 monthly payslips for you, your partner and any non-dependants who work. If the payslips are not available please ask your employer to complete the Certificate of Earnings form attached to this form. If you, your partner or any non-dependants are self-employed, we need to see the business accounts for the last financial year or, if the business has been trading for less than 6 months, a summary of trading so far.

Evidence of Tax Credits

Please provide the latest/current award letters from the Inland Revenue.

Evidence for Students

Please provide a student exemption certificate from the College or University.

Evidence of Bank Accounts and Savings

For each account, please provide:

- The last two month's statements for all bank and savings accounts
- A letter from the bank describing the type of account, the current balance, any transactions in the last two months, and the account number
- Evidence of other Income such as pension slips from a former employer or money received for board and lodgings.

The above is a list of documents you must supply so that your claim for Housing/Council Tax Support can be processed.

You must provide these documents, together with this form, **within one calendar month**.

What to do next

Please make sure that you have signed this form. If you can, send all the evidence we ask for with this form. If you can't get all the proof we need straightaway, don't worry. You can still send the claim sheet with any proof you have now, but tell us that you will be sending the missing proof later. If you do not send in the claim sheet straight away, you might lose money. You must send the rest of the proof within one calendar month. If you don't do this we will close your claim and you will have to start again.

Put your full name and address on any evidence you send us later.

Send the form and evidence to:

Enfield Council
PO Box 63
Silver Street
Enfield
EN1 3XW
E-mail: revs@enfield.gov.uk
Phone: 0208 379 3798

Or, you may call at the following offices from Monday to Friday, between 9am and 4pm.

Main Revenue Information Office
John Wilkes House
79 High Street
Ponders End
Enfield
EN3 4EN

Other Revenue Information Office
Civic Centre (Ground Floor)
Silver Street
Enfield
EN1 3XW

To pick up forms and hand in documents, you can also visit:

Edmonton Centre (1st Floor above the library)
36-44 South Mall
Edmonton
London
N9 0TN

Opening hours: Monday to Friday, 8.30am - 5pm

How we will pay you

We will tell you if you can get benefit, and how much as soon as possible. If you qualify for benefits, here's how it will be paid:

Housing Benefit

If you are a private tenant, your Housing Benefit will be paid directly to your bank account; this is for speed and safety.

If you do not already have a bank account you may want to open one (visit the Financial Services Authority website for a guide to basic bank accounts). That way, you can pay rent to your landlord by direct debit or standing order.

If you are a Housing Association tenant, your rent can either be paid directly to the Housing Association or into your bank account.

Housing Benefit is normally paid in arrears. Depending on the terms of your tenancy agreement and how often your rent is due, we will pay you in arrears either:

- Weekly; or
- Fortnightly; or
- Once every calendar month

If you are an Enfield Homes tenant we will pay your Benefit into your rent account. You will receive a notification from Enfield Homes detailing the weekly amount you will need to pay.

Council Tax Support

We pay your support straight into your Council Tax account - not to you. We will send you a bill showing how much council tax to pay.

Sharing information with your landlord

Sharing information with your landlord could help us deal with your claim more quickly and reduce the risk of you falling behind with your rent because of your claim being delayed.

We may need to confirm information with your landlord before we can make a decision on your claim.

Remember that failure to provide any of the evidence requested on this form will delay your claim and may prevent us from paying benefit

Part 15 - Declaration

Declaration

Please read this declaration carefully. You must sign it if you can, even if someone else has answered the questions for you.

If you have a partner, they should sign the declaration as well. Getting them to sign this form should allow us to process your claim more quickly, but they do not have to sign.

- I **understand** that this claim is made to you, my local council
- I **declare** that the information I have given is correct and complete
- I **understand** that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.
- I **understand** that the council is in receipt of information from other government agencies eg HMRC who pass on all information regarding interest paid on all bank/building society accounts. We may also get information about you from certain third parties or give them information to prevent or detect crime, protect public funds and make sure the information is correct.
- I **agree** that the Council will use the information to process my claim for Housing Benefit or Council Tax Support. It can make enquiries to check the information I have given - including checking with other sources in the Council, the Pension Service, Jobcentre Plus, the Inland Revenue, the Rent Service and other Councils.
- I **understand** the Council may use any information I have provided in connection with this and any other claim for benefits I have made or may make. It may give some information to other government organisations, within the law.
- I **will** let the Council know straight away about any changes in my circumstances which might affect my claim. I have read the section 'Changes you must report' which explains this.

Your signature: *[Handwritten Signature]*

Your partner's signature:

Date: 17-09-13

Date:

Declaration

If someone has completed the form on your behalf, such as an agent, appointee, relative or friend, please complete the section below:

- 1) Name of the Person who completed the form:

ASMA BEGUM

- 2) I have read and understood the declaration. I declare that the information I have given on this form is correct and complete

Signature of person:

Date: 17-09-13

Relationship to the claimant, eg friend, landlord, relative:

Part 16 - Equal Opportunities - Ethnic Origin

Equalities monitoring

Enfield Council is keen to provide services fairly and without discrimination for all our customers. You are asked to provide the following information to help us monitor which groups in our community are using our services.

The information will be treated in the strictest confidence and will not affect how we deal with your claim application, nor will it be used for any other purpose than that described above.

A - WHITE		C - ASIAN OR ASIAN BRITISH	
A1 - BRITISH		C1 - INDIAN/BRITISH INDIAN	
ENGLISH		C2 - PAKISTANI/BRITISH PAKISTANI	
SCOTTISH		C3 - BANGLADESHI/BRITISH BANGLADESHI	
WELSH		C4 - ANY OTHER ASIAN BACKGROUND	
MIXED BRITISH		MIXED ASIAN	
A2 - IRISH		EAST AFRICAN ASIAN	
IRISH		SRI LANKAN	
A3 - OTHER WHITE BACKGROUNDS		TAMIL	
NORTHERN IRISH		BRITISH ASIAN	
IRISH TRAVELLER		CARIBBEAN ASIAN	
GREEK		IF NOT INCLUDED ABOVE, PLEASE SPECIFY:	
GREEK CYPRIOT			
TURKISH		D - BLACK OR BLACK BRITISH	
TURKISH CYPRIOT		D1 - CARIBBEAN	
CYPRIOT (PART NOT STATED)		D2 - AFRICAN	
ITALIAN		D3 - ANY OTHER BLACK BACKGROUND	
KURDISH		BLACK BRITISH	
KOSOVAN		MIXED BLACK	
OTHER FORMER YUGOSLAVIAN REPUBLICS		NIGERIAN	
OTHER FORMER USSR REPUBLICS		SOMALI	
TRAVELLER		IF NOT INCLUDED ABOVE, PLEASE SPECIFY:	
GYPSY/ROMANY			
OTHER EUROPEAN		E - ANY OTHER ETHNIC GROUPS	
MIXED WHITE		E1 - CHINESE	
IF NOT INCLUDED ABOVE, PLEASE SPECIFY:		E2 - OTHER ETHNIC GROUP	
		FILIPINO	
B - MIXED		JAPANESE	
B1 - WHITE AND BLACK CARIBBEAN		MALAYSIAN	
B2 - WHITE AND BLACK AFRICAN		VIETNAMESE	
B3 - WHITE AND ASIAN		IF NOT INCLUDED ABOVE, PLEASE SPECIFY:	
B4 - ANY OTHER MIXED BACKGROUND			
ASIAN AND CHINESE		F - NOT STATED	
BLACK AND ASIAN		I DO NOT WISH TO STATE MY ETHNIC ORIGIN	
BLACK AND CHINESE			
BLACK AND WHITE			
WHITE AND CHINESE			
IF NOT INCLUDED ABOVE, PLEASE SPECIFY:			

Please return this form to:

Benefits Service, Enfield Council, PO Box 63, Silver Street, Enfield, EN1 3XW

PRIVATE & CONFIDENTIAL

Certificate of earned income

Employee: LBE ref:
Name: National Insurance No:
Address:
Employee / Works No
Occupation:

To be completed by the employer

Please assist your employee by confirming the details above, providing the information below, and returning it to the address at the top of this form.

When did they start working for you?
Normal basic wage/salary £ (please state gross figure)
Period covered for above, i.e. per week/ per month/ per annum
How often is the employee paid? [] Weekly [] Fortnightly [] 4 weekly
[] Calendar monthly [] Other
How do you pay them?
(e.g. cash, cheque, direct to bank)
Normal hours worked per week
Any regular overtime or bonuses?

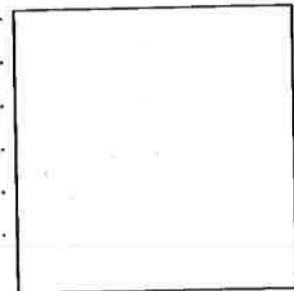
If available, gross pay for the last 5 weekly, 3 fortnightly or 2 monthly periods (including overtime, bonus, SSP, SMP etc.)

Table with 9 columns: Pay period ending, No of hours worked, Gross pay, Gross pay to date, NICs P/P, NICs Year to date, Occupational or personal pension contributions, Tax paid P/P, Tax paid Year to date.

I confirm that the information given is true and complete.

Name:
Signature:
Position in firm:
Business name:
Business Address:

Company stamp



Business phone no:

If you do not have a Company stamp, please attach a letter on headed paper confirming the information on this form.

WELFARE BENEFIT INTERVIEW

CLIENT CONFIRMATION



NAME: A SIMON CORDELL CLAIM REF:

ADDRESS: 109 BURNCROFT AVENUE, ENFIELD EN3 7JQ

CLAIMANT STATED HE WAS IN REMAND AT NORMWOOD SCRUBBS FROM 26-06-13 TO 28-06-2013 FOR TWO DAYS.

CLAIMANT STATED HE DID NOT RECEIVE THE SUSPENSION NOTICE OR ~~THE~~ AND THE CANCELLATION NOTIFICATION BOTH NOTIFICATION WERE SENT TO WORMWOOD SCRUBBS AFTER HE WAS RELEASED. CLAIMANT STATED HE RESPONDED TO THE LETTER SENT BY INCOME OFFICER INFORMING HIM THE HIS CLAIM WAS SUSPENDED AND HANDLED IN A LETTER TO JWH ON PROVIDING THE INFORMATION REQUESTED.

CLAIMANT STATED HE HAS NOT BEEN SENTENCED AND HAS A COURT DATE IN DECEMBER 2013

CLAIMANT STATED HE IS HAVING MEAL AT HIS MOTHERS, AUNTS + GRANDMOTHERS.

CLAIMANT STATED FAMILY GIVE WHAT THEY CAN FOR GAS & ELECTRICITY BUT AT TIMES BATHES AT MOTHERS HOUSE AS NOT ABLE TO TOP UP GAS.

CLIENT SIGNATURE: [Signature] DATE: 17-09-13

STATEMENT TAKEN BY: ASMA BEGUM WBA ENFIELD HOMES

Simon Cordell
109 Burncroft Av
Enfield
EN3 7JA

I am writing to authorise My
Mother to deal with things on My behalf.

Miss LORRAINE Cordell
28 BYRON TERRACE
EDMONTON London
N9 7D9.

D.O.B 03/10/63
Tel. 0208 2457454.

Simon Cordell


SIMON CORDELL

CLAIM REF : 1623514

enfield homes
www.enfieldhomes.org

Please reply to :

Email :



Textphone :

Date :

Stewart Holton

Chief Executive, Enfield Homes Limited

Registered address: The Edmonton Centre, 36-44 South Mall, Edmonton Green N9 0TN

☎ 0800 40 80 160 📠 020 8375 8016 Textphone 020 8375 8011

•quality homes •excellent services •successful communities

Registered in England and Wales

Registration no: 05789112

VAT registered: 928 3822 03

RND typetalk

MR S CORDELL

CLAIM REF: 1623514

enfieldhomes

www.enfieldhomes.org

Please reply to :

Email :



Textphone :

Date :

•quality homes •excellent services •successful communities

Paul Davey

Joint Chief Operating Officer, Enfield Homes Limited

Registered address: The Edmonton Centre, 36-44 South Mall, Edmonton Green N9 0TN

☎ 0800 40 80 160 📠 020 8375 8016 Textphone 020 8375 8011

Registered in England and Wales

Registration no: 05789112

VAT registered: 928 3822 03

RNID typetalk

23
8

Basildon BC
Jobcentre Plus
Winsford Way
Chelmsford
Essex
CM98 1AD
0845 608 8575



Department for
Work and Pensions

Ref: JH653811D / 408000
Date: 21-Oct-2013

Mr Simon Cordell
109 Burncroft Avenue
Enfield
Middlesex
EN3 7JQ

We have looked again at our decision

You made an appeal against a decision about not being entitled to Income Support upon release from prison, issued to you on 09-Aug-2013.

We have looked again at the facts and evidence used to make our decision. As a result we have changed that decision and have decided you retained your entitlement to Income Support following your release from prison but have no entitlement for the two days you were in prison.

What happens now

Your appeal will not be sent to an independent tribunal as the decision has been changed in your favour.

As explained in our previous letter, if you still think the decision is wrong you have the right to appeal. You should normally appeal within one month of the date of that letter.

The Income Support payment section will be in touch to advise what happens next.

Yours sincerely,

S Anderson

Please turn over.....

29-10-2013

12

How To Appeal

Your appeal must be in writing. You can fill in the form in leaflet GL24 if you think our decision is wrong or you can write to us. You must tell us which decision your appeal is against and give the reasons for your appeal.

You can get a copy of the leaflet from:

- Our website at www.gov.uk
- Jobcentre Plus
- An advice centre, like the Citizens Advice Bureau

Please send your appeal to your local benefit paying office.

Joint Claims for Jobseekers Allowance

If you have made a joint claim for Jobseeker's Allowance, you must share the information in this letter with each other.

You both have the right of appeal against the decision. One or both of you can appeal.

jobcentreplus

Website: www.jobcentreplus.gov.uk

02146
MR S P CORDELL
109 BURNCROFT AV
ENFIELD
MIDDX
EN3 7JQ

Your reference is JH653811D
Please tell us this number
If you get in touch with us

Stratford Benefit Centre
Nine Elms Lane
London
SW95 9AB

Phone 0845 6000148
TEXTPHONE for the deaf/hard of
hearing ONLY 0845 6088551

Date 16 October 2013

Dear Mr Cordell

29-10-2013

AE

YOUR CLAIM FOR EMPLOYMENT AND SUPPORT ALLOWANCE

I am pleased to tell you we can pay Employment and Support Allowance from 10 August 2013

You will get £71.70 a week.

We have used the tax years ending 5 April 2011 and 5 April 2012 to assess your claim.

We will credit you with National Insurance contributions while claiming Employment and Support Allowance.

To continue to receive Employment and Support Allowance you may need to attend a Work Focus Interview with a Personal Advisor. You will be notified of this separately if you are required to attend.

To continue to receive Employment and Support Allowance you may need to attend a Work Capability Assessment. You must provide Medical certificates until a Work Capability Assessment is carried out

You are required to immediately report any change in your circumstances to us, or the circumstances of your partner if you have one.

The attached sheet shows how we worked out your money. If you want more information please get in touch with us. Our phone number and address are at the top of this letter.

This assessment is based on how much the law says you need to live on. You have not paid, or been credited with, enough National Insurance Contributions for them to be used in this assessment.

HOW THE MONEY WILL BE PAID

The money will be paid every two weeks for as long as you are still entitled to Employment and Support Allowance.

Bank/Building society: BARCLAYS BANK PLC
ENFIELD 2

16 October 2013

MR S P CORDELL

REF: JH653811D

We also hold an account number/sort code but for security reasons they have not been included in this letter.

We will pay your Employment and Support Allowance into your account. (Your account details are known to us but have not been stated in this letter for security reasons. Any payments made to you will be paid into this account. Tell us straightaway if your account details change.)

PAYMENT TO YOUR BANK/BUILDING SOCIETY

These notes are about allowance payments into a bank or building society account. Please make sure you read them.

You must tell us straight away if any details about the account change. Otherwise you may not be able to get your money.

You should check the account to see how much is paid in. We will tell you if your Employment and Support allowance is going to change.

If you think the payment is wrong, you should get in touch with us straight away. We will check your payment and tell you what will happen.

If your money is due on a Bank Holiday we will pay it into the account on the last weekday before the Bank Holiday.

If the account goes overdrawn, the bank or building society may not let you take any money out of the account. Talk to the bank or building society if this happens. You should also tell us as we can change how we pay you.

WHAT HAPPENS AFTER THE DECISION IS LOOKED AT AGAIN

If the decision can be changed we will send you a new decision. If we cannot change the decision we will tell you why. You will still have the right of appeal against the decision.

HOW TO APPEAL

To appeal, fill in the form in leaflet GL24 "If you think our decision is wrong". Please send it to us within one month of the date of this letter. You can get this leaflet from your Jobcentre Plus Office. Your appeal will be heard by an Independent appeal tribunal.

If the decision is wrong, the independent appeal tribunal can change it. But the Independent appeal tribunal cannot:

- change the law that the decision is based on;
- pay more money than the law allows;
- check or change your contribution record.

If you disagree with our record of your contributions, please tell us at once. We will check your records and tell you the result. If you still disagree you can ask for a formal decision.

Jobcentre Plus staff work to offer a complete service through your Jobcentre. If you have an enquiry about your claim for Employment and Support Allowance you will be referred to the Decision Maker or appeals section.

16 October 2013

MR S P CORDELL

REF: JH653811D

PLEASE KEEP THIS LETTER FOR YOUR INFORMATION

It will help us if you have this letter when you make any enquiries or need an explanation about the decision.



16 October 2013

MR S P CORDELL

REF: JH653811D

How Employment and Support Allowance has been worked out

The Employment and Support Allowance Award

The payment of Employment and Support Allowance is based on your National Insurance Contribution records and any additional amount the law says you need to live on.

.....
Your living expenses £71.70
Which gives a total income-related amount £71.70

Income and Benefits

No income will be taken off your Employment and Support Allowance

Your income-related amount is £71.70 less total income of £0.00

So your income-related entitlement is £71.70

The amounts on this page apply from 13 August 2013.

Yours sincerely

Ann Brew

Manager



01856 HUM3003A H00032 35800 2981 1435450011

MR S P CORDELL
109 BURNCROFT AVENUE
ENFIELD
EN3 7JQ



25 May – 23 Aug 2013

Mr Simon Paul Cordell
Sort Code 20-29-81
Account no. 10895261
SWIFTBIC BARCG822
IBAN GB28 BARC 2029 8110 8952 61

At a glance	
Start balance	£54.42
Money in	£941.74
Money out	£1,007.87
End balance	-£11.71

Your Cash Card Account statement

Current account statement

29-10-2013
AZ

Your agreed limits	
Reserve	£0

Your transactions

ATM Cash Machine Direct Debit Debit Card Bank Giro
Other

Date	Description	Money out	Money in	Balance
25 May	Start balance			54.42
28 May	<input type="checkbox"/> Card Payment to EE & T-Mobile	5.00		
	<input type="checkbox"/> Card Payment to Tesco Pay at Pump	5.00		
	<input type="checkbox"/> Card Payment to Texaco Burdett	10.00		
	<input type="checkbox"/> Card Payment to Autowize Limited	20.00		
	ATM Cash Machine Withdrawal at Notemachine Vikshas News Timed at 19:25 on 24 May	10.00		4.42
3 Jun	<input type="checkbox"/> Card Payment to EE & T-Mobile	5.00		
	<input type="checkbox"/> Card Payment to Tgf Pizza	14.34		
	ATM Cash Machine Withdrawal at Notemachine Vikshas News Timed at 17:15 on 01 Jun	30.00		
	ATM Cash Machine Withdrawal at Bank of Ireland PO Hertford Road 1 Timed at 17:32 on 01 Jun	100.00		
	Giro Received from JH653811D Dwp Is Ref: 000100099350226305		205.40	60.48
4 Jun	ATM Cash Machine Withdrawal at National Westminster Bank Enfield Hway 2 Timed at 10:09 on 04 Jun	30.00		30.48
5 Jun	<input checked="" type="checkbox"/> Direct Debit to AA Membership Ref: 635601-111123225	12.26		18.22
6 Jun	<input type="checkbox"/> Card Payment to Tex J1 Sstn	10.00		8.22
17 Jun	Giro Received from JH653811D Dwp Is Ref: 000100104050224478		205.40	213.62

Continued

001856 4544 HUM3003A 1435450011 1 of 2

24 Jun	Direct Debit to Close-Broadsure DI Ref: 66068811	100.18	113.44
1 Jul	Received from JH653811D Dwp Is Ref: 000100104750241486	205.40	318.84
2 Jul	Cash Machine Withdrawal at Bank of Ireland PO Hertford Road 1 Timed at 14:22 on 02 Jul	20.00	298.84
4 Jul	Card Payment to Dirtbike Xpress	64.98	
	Cash Machine Withdrawal at Notemachine Vikshas News Timed at 17:20 on 03 Jul	20.00	213.86
5 Jul	Direct Debit to AA Membership Ref: 635601-1111223225	12.26	
	Cash Machine Withdrawal at Notemachine Vikshas News Timed at 13:00 on 05 Jul	30.00	171.60
8 Jul	Card Payment to EE & T-Mobile	5.00	
	Card Payment to EE & T-Mobile	5.00	
	Card Payment to EE & T-Mobile	5.00	
	Card Payment to EE & T-Mobile	5.00	
	Card Payment to Post Office Counte	121.00	
	Cash Machine Withdrawal at Notemachine Vikshas News Timed at 20:08 on 05 Jul	20.00	10.60
15 Jul	Card Payment to EE & T-Mobile	5.00	5.60
23 Jul	Direct Debit to Close-Broadsure DI Ref: 66068811	100.18	
	Close-Broadsure DI Ref: 66068811 Unpaid direct debit	100.18	5.60
25 Jul	Card Payment to EE & T-Mobile	5.00	0.60
2 Aug	Direct Debit to Close-Broadsure DI Ref: 66068811	125.18	
	Close-Broadsure DI Ref: 66068811 Unpaid direct debit	125.18	0.60
6 Aug	Direct Debit to AA Membership Ref: 635601-1111223225	12.31	-11.71
23 Aug	Direct Debit to Close-Broadsure DI Ref: 66068811	100.18	
	Close-Broadsure DI Ref: 66068811 Unpaid direct debit	100.18	-11.71
23 Aug	End balance		-11.71

► Anything wrong? If you've spotted any incorrect or unusual transactions, see the next page for how to get in touch with us.

The following charges are for the period 23 July 2013 to 22 August 2013 and will be debited to this account on 16 September 2013. These charges are summarised below to help you budget and will appear on your next statement.

2 Returned Transaction Fee @ £8.00 Each	£16.00
Total Charges	£16.00



Credit interest rates

This account does not pay credit interest



MR SIMON PAUL CORDELL
 MR S P CORDELL
 109 BURNCROFT AVENUE
 ENFIELD
 EN3 7JQ

29-10-2013
 AZ

BARCLAYS CASH CARD A/C

<i>Sort Code</i>	20-29-81	<i>Date</i>	14/10/2013 11:50
<i>Account number</i>	****5261	<i>Current Balance</i>	£34.29
		<i>Page</i>	1 of 1

TRANSACTIONS from 02/08/2013 to 09/10/2013

<i>Date</i>	<i>Description</i>	<i>Details</i>	<i>Money Out</i>	<i>Money In</i>	<i>Balance</i>
2 Aug	CLOSE-BROADSURE DI 66068811 DDR	Direct Debit	£125.18		
2 Aug	CLOSE-BROADSURE DI 66068811 UNP	Credit		£125.18	£0.60
6 Aug	AA MEMBERSHIP 635601-1111223225 DDR	Direct Debit	£12.31		-£11.71
23 Aug	CLOSE-BROADSURE DI 66068811 DDR	Direct Debit	£100.18		
23 Aug	CLOSE-BROADSURE DI 66068811 UNP	Credit		£100.18	-£11.71
5 Sep	CLOSE-BROADSURE DI 66068811 DDR	Direct Debit	£125.18		
5 Sep	CLOSE-BROADSURE DI 66068811 UNP	Credit		£125.18	-£11.71
6 Sep	AA MEMBERSHIP 635601-1111223225 DDR	Direct Debit	£12.91		
6 Sep	AA MEMBERSHIP 635601-1111223225 UNP	Credit		£12.91	-£11.71
16 Sep	***** UNPAID FEE 2 @ £8.00 £16.00 23/JUL/22AUG *****	Debit	£16.00		-£27.71
27 Sep	CLOSE-BROADSURE DI 66068811 DDR	Direct Debit	£100.18		
27 Sep	CLOSE-BROADSURE DI 66068811 UNP	Credit		£100.18	-£27.71
7 Oct	MANCHESTER CITY OF REM	Remittance		£62.00	£34.29
9 Oct	CLOSE-BROADSURE DI 66068811 DDR	Direct Debit	£125.18		
9 Oct	CLOSE-BROADSURE DI 66068811 UNP	Credit		£125.18	£34.29

WELFARE BENEFIT INTERVIEW

CLIENT CONFIRMATION

NAME: SIMON PAUL CORDELL CLAIM REF: 1623514

ADDRESS: 109 BURNCREFT AVENUE EN3 7JQ

CLAIMANT STATED HE HAS RECEIVED A LETTER FROM THE DWP INFORMING HIM HE RETAINED ENTITLEMENT TO INCOME SUPPORT WHEN RELEASE FROM PRISON.

CLAIMANT STATED HE WILL BE REQUESTING FOR ESA TO BE STOPPED AND FOR INCOME SUPPORT TO BE REINSTATED

CLIENT SIGNATURE: *[Signature]* DATE: 29-10-13

STATEMENT TAKEN BY: ASMA BEAVER WBA ENFIELD AONES

A message will shortly appear on this template to give guidance as to when this document should be used!

For now, please continue to use the blank space below!

Claimant has made contact with us stating that he should be exempt from the 19.5% in CTS due to him receiving sickness benefit, however claim shows he is on income support?

Please check if claimant is exempt or is still liable to pay 19.5% shortfall

thank you

INCOMING EMAIL

From: Lorraine Cordell <lorraine32@blueyonder.co.uk>
To: <revs@enfield.gov.uk>
Date: 12/02/2015 12:08:28
Subject: RE: Housing Benefit/Council Tax Support Team: 1623514

Attachments:
(1) revs@enfield.gov.pdf(16 B)

To whom it my Concern:

Complaint

I am writing this email about the re the below email and also the attached file.

I have been on incapacity/income support for many years now on the highest rate due to illness.

In April 2013 council tax changed there rules and a 19.5% needed to be paid unless exempt from this change.

As you will be aware the DWP has been in the process of changing everyone that was getting the old benefit incapacity benefit to the new benefit ESA, this should have all been completed by now, but due to things going wrong there is still people on incapacity that have not been moved over yet to the new Benefit ESA.

I am one of these people, but once they move me over I will be in the support group of ESA.

I have called the DWP many times and they cannot give me a timeline of the change over.

Under the new rules I would be exempt from the 19.5% council tax, it is not my fault the DWP are not working fast enough to move people over the new benefits.

I would like to know the full policy for this and has this been taken into account when working out the new policies.

Surely if my benefits are still under the old policy i should still be exempt.

Regards

Simon Cordell

-----Original Message-----

From: revs@enfield.gov.uk [mailto:revs@enfield.gov.uk]

Sent: 12 February 2015 10:44

To: lorraine32@blueyonder.co.uk

Subject: Council Tax Account <55508596> Protect - Private and Confidential

Dear Mr Cordell

Council Tax Account: 55508596

Property address: 109 Burncroft Avenue, Enfield, EN3 7JQ

Thank you for your email sent 10th February 2015.

As requested the Housing Benefit/Council Tax Support Team have reviewed your

Council Tax Support and have confirmed that your claim has been assessed correctly.

This means that you are liable to pay the 19.5% shortfall based on your financial/personal circumstances.

For further information on how your Housing Benefit & Council Tax Support has been worked out please contact them direct on 0208-379-3798, quoting the claim reference number: 1623514.

Please Note: The outstanding council tax for the above address has been passed to Equita Enforcement Agency and I must advise you to contact them immediately regarding payment.

Yours sincerely

Mr Dunwell
Council Tax Officer

For Council Tax Discounts and Exemptions, Setting up a Direct Debit, Reporting Changes, go to www.enfield.gov.uk/counciltaxonline or visit the My Enfield page to register for an Account, giving you access to information and services 24 hours per day. Or pay online Customer Council Tax tel: (+44) 020

8379 1000.

Local Council Tax Consultation for 2015/16 is now open to 28/11/2014. The

proposals and questionnaire can be viewed via this link
www.enfield.gov.uk/ctaxconsultation

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This email has been scanned for viruses but we cannot guarantee that it will be free of viruses or malware. The recipient should perform their own virus checks.

Wed 04/03/2015 10:52

Dear Mr Cordell

I refer to your enquiry regarding your request to be exempt from 19.5% Council tax liability.

According to our records, you are currently not in receipt of the required welfare benefit that would entitle you to full Council Tax Support.

Whilst I appreciate your comments regarding the delay in changing your benefit status, until I receive information from the Department of Work and Pensions that you are in receipt of the correct benefit that will give you full Council Tax exemption, I am unable to change my records and the 19.5% Council Tax liability remains payable.

I suggest that if you are still experiencing difficulty in paying this, that you apply on-line for a Council Tax hardship payment at enfield.gov.uk.

Colin Bullworthy
Benefits Operations Manager
Finance, Resources and Customer Services
Enfield Council
Silver Street
Enfield
EN1 3XY

Tel: 020 8379 4924

Email: colin.bullworthy@enfield.gov.uk