

Mr S Cordell  
109 Burncroft Avenue  
Enfield  
EN37JQ

Revenue Information

CICDWP/5/LL/Hwkr  
55508596 01623514

020 8379 3798  
020 8379 5191  
020 8379 4998  
14 May 2007

## **BCON/NINEDAY**

Dear Mr Cordell

### **Housing and Council Tax Benefit**

The Department for Work and Pensions has told me that there has been a break in your Income Support from 26.12.06 to 27.3.07. As you have not told me of this change, I have suspended your benefit.

If you were on a low income, you may still be entitled to some benefit. Please use the enclosed form to give details of all the income you have received from 26.12.06 to 26.3.07, and enclose the proof requested.

Please supply the information by 28th May 2007. You do have up to a month to supply the information, but the longer you leave it, the longer it will be before you receive any more benefit. If you do not return the form and supply the information within one month of the date of this letter, we will have to cancel your claim.

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will only start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or told us afterwards, you must pay the money back.

Yours sincerely

Nineday Team