

Mr Cordell
109 Burncroft Avenue
Enfield
EN37JQ

Revenue Information

CICDWP/6/TMW
01623514 01623514

020 8379 3798
020 8379 5191
020 8379 4998
12 June 2007

BCON/NINEDAY

Dear Mr Cordell

Housing and Council Tax Benefit

The Department for Work and Pensions has told me that your Income Support ended on 28th April 2007. As you have not told me of this change, I have suspended your benefit.

If you are on a low income, you may still be entitled to some benefit. Please use the enclosed form to give details of all the income you and your partner have received since 29th April 2007. Please ensure that all questions are answered. **We cannot pay you any more benefit until this is received.** .

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will only start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or told us afterwards, you must pay the money back.

You do have up to a month to supply the information, but the longer you leave it, the longer it will be before you receive any more benefit. If you do not return the form and supply the information within one month of the date of this letter, we will have to cancel your claim.

Yours sincerely

Nineday Team