

You must supply the above details by 20.7.08. If you do not, you will delay your award of benefit. You do have until 10.8.08 to supply the information, but the longer you delay, the longer it takes us to award you benefit. After that we would cancel your claim.

Please return this letter with your reply.

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or you told us afterwards, you must pay the money back.

Thank you for your assistance.

Yours sincerely

Benefits Change of Circumstance Team

**Warning: To knowingly give false information may result in prosecution (Social Security Administration Act 1992/Theft Act 1968).**