

## Part 13 - Sharing information with your landlord

We may need to confirm information with your landlord before we can make a decision on your claim, for example, the start date of your tenancy. In these circumstances, we can contact your landlord with your permission.

Your landlord may also contact us to ask questions about your claim. Under the Data Protection Act 1998, please tick to give your permission for us to talk to the landlord about the following:

That you have made a claim

Yes  No

Whether or not it has been paid

Yes  No

If so, how much

Yes  No

More information has been requested to make a decision on your claim, but not what that information is

Yes  No

We will not give your landlord any information about:

- your personal or household circumstances, or
- your financial circumstances.

You can withdraw your permission at any time.

It will not affect your claim if you do not give us permission to share information with your landlord.

If you want to give us permission to share information with your landlord, please sign below.

I give my local council permission to share information about my Housing Benefit claim with my landlord or their nominated representative.

Claimant's signature

### Sharing information with Friends and relatives

Due to the Data Protection Act if you would like us to speak to anyone else on your behalf about your claim we must have written permission from you. If you would like us to deal with anyone else please give their details below:

I give my local council permission to share information about my Housing Benefit, Council Tax Support or Local Housing Allowance claim with:

Please note we cannot speak to anyone under the age of 16.

Name	Date of Birth	Relationship to you
LORRAINE CORDELL	03 - 10 - 1965	MOTHER

Claimant's Signature

