

NHS Number: 434 096 1671

Hospital Number: 11214451

29 Nov 2018

58-60 Silver Street  
Enfield  
Middlesex  
EN1 3EP

**Private and Confidential to be opened by addressee**

Mr Simon P CORDELL  
109 Burncroft Avenue  
Enfield  
Middlesex, EN3 7JQ

Tel: 0208 379 4142  
Email:

Dear Mr Cordell

We would like to offer you a follow-up appointment:

<b>Appointment</b>	Review
<b>Clinic</b>	Enfield Adults North MH Locality
<b>Date/Time</b>	4 Dec 2018 14:30
<b>Intended Duration</b>	30 mins
<b>Clinician</b>	Saira Chowdhary and Soobah Appadoo
<b>Address</b>	58-60 Silver Street, Enfield, Middlesex EN1 3EP

To make sure that access to our services is fair, please:

Contact us to confirm you can attend, or to arrange another appointment.

We may not be able to offer you another appointment if you do not attend this one, or do not tell us that you cannot come.

**Please note that if you are more than 10 minutes late for your appointment, you will not be seen as the clinics are very busy.**

Arrive on time for your appointment as we may not be able to see you if you are late.

Please contact us on the above number if English is not your first language and you need help or an interpreter. Please also contact us if you have a disability and have additional requirements which you need to discuss before your appointment.

Yours sincerely,

**Louiza Vassiliou**

Team Administrator

On Behalf of Barnet, Enfield and Haringey Mental Health Trust



For information on how we manage your personal data please visit our full processing /privacy notice on our trust website: <http://www.beh-mht.nhs.uk/privacy-policy.htm> or email: [beh-tr\\_information\\_governance@nhs.net](mailto:beh-tr_information_governance@nhs.net)