

RIO NO: 1058177 NHS

NO: 4340961671

6th March 2014

Enfield Triage Team
25 Crown Lane
Southgate London
N14 5SH

PRIVATE & CONFIDENTIAL

Mr Simon Cordell
109 Burncroft Avenue
Enfield EN3 7JQ

TEAM NO: 0208 702 5000 Option 2

Tel: 0208 361 1770

Fax: 0208 362 0489

Dear Mr Cordell

You have been referred to our Triage Service for a **New Patient Assessment** subsequent to a recent telephone conversation, whereby a choice of appointment dates and times were discussed.

I am writing to confirm your chosen appointment, which is detailed as follows:

Date of Appointment: Monday 17th March 2014

Appointment Time: 09.30am

Doctor: Dr G Jarvis

Location: Enfield Triage, 58-60 Silver Street, Enfield EN1 3EP

You may want a member of your family or a close friend to accompany you when you attend for Assessment. The appointment will last approximately up to 1 hours.

As we are trying to provide a service to a large number of service users, it would be helpful if you could let us know if you are **NOT** able to attend your appointment.

Failure to advise us of your non-attendance may result in you being discharged back to your referrer.

Yours sincerely Carol Campbell

CC: Dr Abidoye, Nightingale House Surgery, 1-3 Nightingale Road, London N9 8AJ