

my piping for my heating system.

All my housing benefit and anything to do with my rent account and council Tax.

Any complaints that have been put in about me this would include any neighbours or police or any other body that Enfield Council has received about me, I do understand that some sections names would need to have redaction added for names and addresses but the date and body of the complaint should be kept. and if it a governing body such as the police names or IDs should not need redaction.

If Enfield Council has any data I want this subject access request to cover this data and if any data is going to be with held I would like to know this and the reason why it is being with held.

As for dates this request would go back as far as possible with any data Enfield Council holds within all departments being released.

If you could get back to me about the ID I would be grateful and get this emailed across to you so that this can be dealt with.

Regards

Simon Cordell

Lorraine Cordell

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**From:** Concetta Nobile [<mailto:Concetta.Nobile@enfield.gov.uk>]  
**Sent:** 21 December 2016 13:03  
**To:** [lorraine32@blueyonder.co.uk](mailto:lorraine32@blueyonder.co.uk)  
**Subject:** SAR 251 [SEC=OFFICIAL:PRIVATE AND CONFIDENTIAL CORRESPONDENCE]

Classification: OFFICIAL - PRIVATE AND CONFIDENTIAL CORRESPONDENCE

Dear Mr Cordell,

Thank you for your request dated. As it relates to personal information, we are treating it as a Subject Access Request under the Data Protection Act 1998.

We have registered the request under reference number SAR 251 and you may quote this should you need to get back in touch with us.

Unfortunately we are unable to answer your request based on the details you have provided. To assist us in proceeding with your request, please could you provide us with further information to clarify the context in which information about you may have been processed and about the likely dates when processing occurred.

Under the Act, we are legally required to verify the identity of the data subject / requestor before we compile the data you have requested. In order to proceed with your request, please would you send us the following two forms of evidence of identity for the requestor:

- One photographic – such as a passport or driving licence (both parts)
- One address based – showing proof of name and current address (dated within the past 3 months), such as a utility bill or bank statement

Do let us know if you need information about alternative forms of documentation which are acceptable as confirmation of identity.

Yours sincerely,

Concetta Nobile