

From: Lorraine Cordell [lorraine32@blueyonder.co.uk]
Sent: 09 March 2016 15:55
To: 'HHASC FOI Mailbox'; 'Nicholas.Foster@Enfield.gov.uk'
Subject: FW: Enfield Council Subject Access Request Simon Cordell
Dear Nicholas Foster

I was wondering if there was any update to the request that was put in.

Regards

Simon Cordell

Lorraine Cordell

From: Lorraine Cordell [mailto:lorraine32@blueyonder.co.uk]
Sent: 26 February 2016 17:25
To: 'HHASC FOI Mailbox'
Subject: RE: Enfield Council Subject Access Request Simon Cordell

Dear Nicholas Foster

Yes that will be fine, will it be ok if the ID are shown when I pick them up, and pay the £10 Fee

But if you need the £10 fee before this can be sorted please just let me know.

Regards

From: Nicholas Foster [mailto:Nicholas.Foster@Enfield.gov.uk] **On Behalf Of** HHASC FOI Mailbox
Sent: 26 February 2016 15:40
To: Lorraine Cordell
Cc: HHASC FOI Mailbox
Subject: RE: Enfield Council Subject Access Request Simon Cordell

Dear Ms Cordell

Thank you for your emails. I apologise for the delay in acknowledging. The response is due by 8 March 2016.

Should we locate any records, we will need to see documentation to verify Mr Cordell's identity and signature , also your ID, before we can release them. In addition to this, we also require the £10 fee.

Regards

Nicholas Foster
Complaints and Access to Information Manager - Gateway Services
Finance, Resources and Customer Services
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Silver Street
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Enfield Council is committed to serving the whole Borough fairly, delivering excellent services and building strong communities.