

**From:** Kailey Plahar [Kailey.Plahar@enfield.gov.uk]  
**Sent:** 15 January 2019 10:02  
**To:** Lorraine Cordell  
**Subject:** Your request for information (Our ref: CRM SAR 1085)  
Dear Ms Cordell

Thank you for your email.

To clarify, the process for dealing with subject access requests is independent of any other interactions you have had with any other Council service. We will need express permission from your son that he is happy for us to share his personal data from you. Once this is provided, we will also require two forms of identification from your son to confirm his own identity.

As per my email below, we are still unclear of what information you/your son requires. Please could you clarify what information is required and in which departments it is likely to be held.

When we receive your reply, we shall provide you with a further update.

Should you have any queries in the meantime

Kind regards

Kailey Plahar  
Statutory Complaints and Access to Information Officer  
Complaints and Access to Information Team  
Chief Executive  
Enfield Council  
Civic Centre  
Silver Street, Enfield  
EN1 3XA

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**From:** Lorraine Cordell <lorraine32@blueyonder.co.uk>  
**Sent:** 08 January 2019 13:55  
**To:** Kailey Plahar <Kailey.Plahar@enfield.gov.uk>  
**Subject:** RE: Your request for information (Our ref: CRM SAR 1085)

Dear Kailey Plahar

I am writing regarding the below email case number CRM SAR 1085, I am sorry about the time that it has taken me to reply but I have been very busy. You state you do not have a authority Letter on your systems for me to act on behalf of my son Simon Cordell, But there is in place letters of authority across Enfield Council for me to dealt with everything for my son. So I can not understand why you can not find them as many have been sent over can you please look into this and see why you feel I do not already have authority as it has never been removed.

Regards

Lorraine Cordell

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**From:** Kailey Plahar [<mailto:Kailey.Plahar@enfield.gov.uk>]  
**Sent:** 04 December 2018 12:55  
**To:** [lorraine32@blueyonder.co.uk](mailto:lorraine32@blueyonder.co.uk)  
**Subject:** Your request for information (Our ref: CRM SAR 1085)

Dear Ms Cordell