

- Contacting current and previous landlords.
- Sharing information with partner Housing Associations (Registered Social Landlords).
- Cross checking with data matching companies e.g. Experian or other credit reference agencies. These agencies will record details of any search made whether or not the application proceeds.
- Other third parties considered relevant to the application.

Applicants may also be asked to provide further evidence in order to verify the information given to us. This includes but is not restricted to;

- Photographic proof of ID (passport or driving licence).
- Proof of any welfare benefits claimed
- Birth certificates for each household member included on the application.
- National Insurance Number.
- Proof of current and/or previous addresses (utility bill, bank statement, Council Tax payment book).
- Proof of income (pay slips for four weeks if paid weekly or last two months if paid monthly), a letter from their employer confirming their annual salary; tax returns / business accounts to evidence self-employed work.
- Passport size photo.
- Immigration documents.
- Information regarding property ownership.

Failure to provide information requested when required to do so may result in the following outcomes:

- a delay in finalising the assessment of the application or the application being cancelled if information is not provided within 4 weeks
- an offer of a social rented home being withdrawn if information required is not provided within 24 hours.

Applicants would then need to submit a new application if they wanted to reapply to join Enfield's Housing Register.

Where appropriate, any information provided by the applicant may be shared with partner housing associations (registered housing providers or registered social landlords).