

## **Bidding**

A bid can be placed using the Website or by phone.

**By placing a bid, an applicant is saying to the Council that they would like to receive a formal offer of the home if their bid is successful.**

Applicants are given their own unique User ID and password.

Applicants must keep their User ID and password safe and are not allowed to share their own User ID or password with anyone else or use anyone else's User ID or password to make a bid for a home that is advertised on Home Connections.

The Choice Based Lettings System is not a first come, first served service.

- Applicants can bid between Wednesday and Sunday each week.
- The advert for each home will show a closing date for bids.

### Placing a bid using the Home Connections Website

The Home Connections website can be accessed through the following web addresses:

- Enfield council's website at [www.enfield.gov.uk/](http://www.enfield.gov.uk/) and enter 'choice based lettings' in the Search box
- Home Connections website at [www.homeconnections.org.uk/](http://www.homeconnections.org.uk/)
- Council Housing' website <http://www.enfield.gov.uk/councilhousing> and click on the 'Choose - your home' quick link.

### Placing a Bid by Phone

Bids can also be placed by phone on 0845 402 7882 and then by following the instructions.

### Helping Applicants to place bids

Applicants can get help with bidding from any of the following

- Friends and family
- Their Social Worker
- Their housing advice worker