

## **Confidentiality and Access to Personal Information**

Employees of the Council and Enfield Council Housing will treat all information provided by applicants in accordance with the Council's confidentiality procedures and with any inter-agency protocols that apply to particularly sensitive information known to the council.

Our approach to sharing information is set out in the section on **Requesting, Sharing and Verifying Information**.

### ***Access to Information***

All applicants for housing have the right to see information held about them by the Council, in accordance with the Data Protection Act 1998.

The right applies to all personal information regardless of the date that information was recorded.

All applicants are entitled to information about how their application for a social rented home was assessed and also about their prospects of being housed.

An applicant will be entitled to receive in writing the Council's decision not to consider them for housing because of unacceptable behaviour by them and reasons for the decision.