

Mr Simon Cordell  
109 Burncroft Avenue  
Enfield

EN3 7JQ

Our Ref: COSX14MT06  
Date: 12/06/2014

Dear Mr Cordell

Thank you for insuring with Broadsure Direct we confirm that we have incepted the following policy with effect from 19/05/2014 through Covea. This policy is for a period of 12 months at a premium of £2088.69 inc ipt and any intermediary fees applicable.

**POLICY TYPE:** Motor Trade  
**COVER:** Comprehensive  
**EXCESS:** £500.00

**Chosen Method Of Payment:**

Premium is now due, please contact the office to arrange payment

*If paying by Direct Debit please check your agreement for details of interest charged and your instalment amounts, if not attached your agreement will be sent directly from your finance provider and must be signed and returned immediately to avoid further charges and possible cancellation of your policy. We work exclusively with CClose Brothers Ltd T/a Close Premium Finance and Consumer Finance Ltd T/a Premium First for the provision of credit facilities.*

**WE NOW REQUIRE THE FOLLOWING ITEMS IN ORDER TO PROCESS YOUR POLICY:**

Statement of Fact Declaration / Up to Date Copy of Driving Licence

*NB: If requested above, your copy driving licence should include a copy of the front & back of the photocard and paper part, please do not send your original licence as we cannot accept liability if lost in transit.*

**We must insist that all of the above requested items are returned to this office within the next 7 days, failure to do so could result in termination of the policy and a Time On Risk Charge will be made by the insurer. This is something we wish to avoid and we have enclosed a pre-paid envelope for your convenience.**

The Following Items Are Enclosed And Should Be Retained For Your Records:

Full Certificate/Schedule & Policy Booklet, Key Facts or Policy Summary, Terms Of Business, Demands & Needs. These documents outline all current fees & future fees that may be charged on the policy, together with details of the cancellations & complaints procedure.

**Motor Trade Policies Only:**

Vehicle Exclusion List - If you have any queries regarding vehicles excluded on your policy, please do not hesitate to call our sales team.

Examples of Proof of Trading - Please find enclosed examples from your insurer regarding Proof of Trading which may be requested immediately or throughout the term of the policy

If any of the above documents are not enclosed, it is your responsibility to call our office for duplicate documentation.

Yours sincerely

Broadsure Direct