ENFIELD Council

**Action Plan**

**To be agreed and signed for before the end of the interview**

| Action Point | Actioned By Who? | Target Date |
|---|---|---|
| ◦ Copies of records kept / relevant documentation taken | SF | 11-11-16 |
| ◦ Contact Edmonton Police / Safer neighbourhood team | SF | 18-11-16 |
| ◦ Contact Waltham Forest District Council | SF | 18-11-16 |
| ◦ Incident log sheets provided | SF | 11-11-16 |
| ◦ Incident log sheets to be completed until end of Nov - returned to SF. | MM | 7-12-16 |
| ◦ Advised to contact police 101 or 999 if necessary. | MM | – |
| ◦ Contact neighbours to ascertain whether they are experiencing any issues | SF | 25-11-16 |
| ◦ Mr Cordell to be contacted | SF | 25-11-16 |
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| Signed, Printed And Dated (Interviewers) | Signed, Printed And Dated (Interviewees) |
|---|---|
| [signature] 11-11-16<br>SARAH FLETCHER | 11-11-16 [signature]<br>MAZAIYA LAUN MARKAN DU. |

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